



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>MAIBANG DEGREE COLLEGE</b>
• Name of the Head of the institution	<b>SRI SUJIT KUMAR SINHA</b>	
• Designation	<b>PRINCIPAL I/C</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>9435503399</b>	
• Mobile No:	<b>8011522551</b>	
• Registered e-mail	<b>principal.maibangdegreecollege@gmail.com</b>	
• Alternate e-mail	<b>sujit.sinhak@gmail.com</b>	
• Address	<b>MAIBANG SEMKHOR ROAD</b>	
• City/Town	<b>MAIBANG</b>	
• State/UT	<b>ASSAM</b>	
• Pin Code	<b>788831</b>	
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges	<b>AFFILIATED COLLEGE</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Semi-Urban</b>	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	ASSAM UNIVERSITY, SILCHAR				
• Name of the IQAC Coordinator	DR DADUL BORAH				
• Phone No.	9954917322				
• Alternate phone No.	7002607446				
• Mobile	9954917322				
• IQAC e-mail address	mdciqac88@gmail.com				
• Alternate e-mail address	borah.dadul@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>					
<b>4.Whether Academic Calendar prepared during the year?</b>					
Yes					
• if yes, whether it is uploaded in the Institutional website Web link:					
<a href="https://www.maibangdegreecollege.edu.in/acalender.php">https://www.maibangdegreecollege.edu.in/acalender.php</a>					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.37	2023	27/10/2023	26/10/2028
<b>6.Date of Establishment of IQAC</b>			20/12/2012		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
DHE (Assam)	Pragyan Bharati Fee Waiver Scheme	Govt. of Assam	2023-2024	911340	
DHE (Assam)	Scienc Laboratory Grant	Govt. of Assam	2023-2024	1000000	

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9. No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"> <li>• Since the Peer Team of NAAC visited the college during this Academic session, the IQAC engaged itself in lots of work from DVV clarification to prepare for the Peer Team Visit till October, 2023</li> <li>• IQAC in association with the academic departments organized a few workshops and awareness programmes.</li> <li>• IQAC prepared the Academic Calendar and worked for the quality enhancement of the college.</li> <li>• In view of the Binary System of Accreditation, the IQAC of the college has reconstructed the NAAC Steering Committee of the college with 10 criterion.</li> <li>• IQAC in association with Academic Department concerned framed syllabus for three numbers of Add on Programme and submitted the same to the principal for onward forwarding.</li> </ul>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
<b>AQAR Submission for the Session for the Academic Session 2022 - 2023</b>	<b>Pending</b>	

Planned for construction of Alumni Office and submit the proposal to the Principal	The Principal forwarded the proposal to the North Cachar Hills Autonomous Council authority and it is constructed.
Planned to renovate the College Canteen	The proposal submitted to the Council Government for approval
Planning to introduce Add on / Certificate Courses	Framed syllabus for 3 add on course and submitted for approval of higher authority
Celebrating national. international and state commemorative days, events and festivals.	The Objectives fulfilled and a good number of events conducted.
Thrust on academic activities like workshops, awareness programmes, etc	The objective have been fulfilled and a few workshops and awareness programmes conducted.
Taking up extra-curricular and extension activities for inclusive development of students.	The objectives fulfilled and a few extra-curricular and extension activities are conducted in association with the academic departments.
Academic and Administrative Audit	Successfully conducted for the period 2017 - 2018 to 2021 - 2022
Decided to reconstruct the college website, uploading data in the new website and to conduct online admission through college website.	Successfully implemented
Environmental activities and Plantation drive in the college campus	A good number of activities conducted
Mentorship of students of the college	Implemented and each teacher allotted mentee students
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023 - 2024	20/01/2025

**15. Multidisciplinary / interdisciplinary**

The college is single stream (Arts Stream) college till the session 2023 -2024. Hence the multidisciplinary / interdisciplinary approach could not be implemented for the students in the real sense of the term. However, as per the Assam University Silchar directions on clustering of subjects the interdisciplinary approach for selection of subject by the students within the subjects in the arts stream was implemented.

**16. Academic bank of credits (ABC):**

The institution's preparedness in implementation of the Academic Bank of Credits is dependant on the Assam University Silchar and Higher Education Department of the Government of Assam. The college has followed the directions of the University and the Govt. of Assam and the ABC Id submitted by the students are forwarded to the affiliating university for further processing.

**17. Skill development:**

The college has implemented the Undergraduate NEP syllabus designed by Assam University, Silchar where all subjects are having Skill Enhancement Courses (SEC). In the SEC courses the students have got opportunities to learn skill in the concerned subjects. In addition to the SEC courses, the college has also encourages the soft skills, performing skills, language and communication skills of the students by arranging classes for skill enhancement and personality development. The students are encouraged to participate in the workshops organized by the college for skill enhancement.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college has tried to integrate Indian Knowledge System during classroom interactions. Although the medium of instruction of the affiliating university is English, the teachers encourages Hindi and

regional languages like Assamese and Bengali. Even the local tribal dialogue Dimasa is also used for encouraging local tribal knowledge system. With the celebration of the national and regional commemorative days the students are made aware of the Indian culture and heritage. The multilingual and multicultural harmony is reflected in the college magazines.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Outcome based education is maintained by keeping record of the result of every student. The mentor-mentee system has helped in keeping the record of the students and helping the weak students by the mentor teacher. All departments keep the record of the results of internal assessment and end semester examination for monitoring the student progression. Course outcome and programme outcome as fixed by the affiliating university are discussed by the faculty members in the induction programme and introductory classes in the subjects.

#### 20.Distance education/online education:

The college has no distance education / Online Education of its own or of its affiliating university. However, the college has a study centre of Krishna Kanta Handiqui State Open University (KKHSOU) since 2012. The study centre offers diploma, Bachelor Degree and Master Degree Programmes of the Open University.

### Extended Profile

#### 1.Programme

1.1  
Number of courses offered by the institution across all programs during the year

8

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1  
Number of students during the year

542

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	276
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	90
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	20
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	23
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	2,842,400.00
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	47
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Maibang Degree College is affiliated to Assan University, Silchar. It follows the curriculum designed and approved by the Parent University. The college has been trying to ensure effective curriculum delivery through a well-planned and documented process and to achieve this, certain measures are undertaken by the college. Some of those measures are listed below:

- 1) All the departments of college follow academic calendar designed and developed by the Parent University.
- 2) While preparing the Academic calendar at the institution level, the University academic calendar, working and teaching days are sorted out and delivery of curriculum is planned accordingly.
- 3) The College administration organises an all HODs' meeting to chalk out plan for curriculum delivery at the start of new semester.
- 4) Teaching plan is prepared by every department which includes the delivery of lectures, tutorials and practicals. Course progression is recorded at the departments.
- 5) Periodical meetings of Academic Board are held with the Principal to review and discuss the curriculum delivery system.
- 6) Sessional Examinations are conducted and its results are discussed with the students in the class room. Further, Sessional Examinations provides a mean to identify advanced and slow learners and organise various programmes accordingly.
- 7) Records of seminars, assignments, field studies, project work are maintained by the departments and IQAC.

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File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738773049.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738773049.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1) Maibang Degree College follows the Academic Calendar prepared by Assam University, Silchar. At the institution level, the college designs its own Academic Calendar in tune to its parent university.

2) The students are informed about the Academic Calendar and the same is uploaded on the College website. During the Orientation/Induction Programme, the students are informed about the syllabus, generic/optional papers available and requirements for Internal Assessment.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738774064.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738774064.pdf</a>

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

\*The curriculum provided in the college integrates some cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability.

\*Issues related to professional ethics are integrated in the courses of English, Commerce and Education.

\*Human values forms and integral aspect of all the academic curriculum and are specially focused in, English, Political Science, and Education.

\*Issues related to environment and sustainability are integrated into courses of Environmental studies.

\*Courses like Political Science, English and Assamese also teach some gender related issues.

\*The institution integrates several cross-cutting issues relevant to Professional Ethics, Gender, Human Values,

Environment and Sustainability into the Co-curricular and Extracurricular Activities also.

\*N.S.S. of the institution is very dynamic and it adopted a nearby village namely "Longshep Village" and organised different activities like Health camp, Cleanliness drive, Safe water management, Kitchen gardening etc.

\* N.C.C of the college ( Both Boys' & Girls Bn. ) also organises different programmes like cleanliness drive, plantation programme etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<b>No File Uploaded</b>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<b>No File Uploaded</b>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

**E. None of the above**

from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows** E. Feedback not collected

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

276

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

257

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Maibang Degree College makes the assessment of student performance primarily on their results from the first sessional exam.

In this regard the following steps are followed to identify the slow and advanced learners:

**STEP 1:** To calculate normalized marks, use the formula:

Normalized marks = (Marks obtained - lowest mark) × 100 / (Highest mark - lowest mark)

**STEP 2:** Based on the normalized scores, students are classified as follows:

A "slow learner" if their normalized score is less than 20.

An "advanced learner" if their normalized score is 90 or above.

Additionally, assignments that involve critical thinking and direct classroom interaction help further identify students. For those identified as slow learners, remedial classes are organized alongside regular classes. Specific strategies are devised for both advanced and slow learners. In taking up this initiative the mentor teachers play specific roles and consult the guardian(s) of the slow learner(s).

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
542	20

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Maibang Degree College adopts effective teaching and learning practices. The teacher follows classroom teaching following the curriculum for practical orientation of the syllabus. Students are constantly motivated to cope with the updated information for realistic implementation of the syllabus. The syllabus is distributed among the teachers as per their expertise.

### Experimental Learning:

The institution has traditional mode of classroom teaching along with four smart classrooms for effective teaching. The students are strengthened by well supported library facilities. Students are taken to field trip and educational excursion for wider exposure to society, historical places and other institutions. The institution involves students mandatorily in audio-visual aid, virtual learning platform and computer and mobile learning facilities are used.

### Participatory Learning:

The institution is equipped with a video conference hall so that teacher-students can learn from experts from different fields and subjects. The college has MOU with other institutions for greater and inclusive study and exchanges of ideas and expertise.

### Problem Based Studies:

The institution enhances the student skill by using the problem solving method. Mentor-Mentee system is implemented for active interaction with the students. Teacher takes special care to the slow learner by providing extra care and classes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738903515.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738903515.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**The teachers of Maibang Degree College use the following ICT enable tools to make teaching-learning process Effective.**

**1. Power-point presentation: Faculties and students use PowerPoint presentations frequently for effective and efficient engagement of teaching-learning processes.**

**2. Whatsapp: Whatsapp groups are created for each course. Each student is enrolled in the respective groups. All assignments and study materials are uploaded into the respective whatsapp groups.**

**2. E-content: Faculties develop topics-oriented e-contents in the form of study material, questions and assignments and upload in the college website.**

**3. Facebook Group: A facebook group ( <https://www.facebook.com/groups/344691529020903/?ref=share&mibextid=NSMWBT>) is created combining the students and teachers to share important information of the college.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738903846.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738903846.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**20**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the transparent structure of Internal Assessment provided by the affiliating university.

### Assessment Scheme for UG:

1. Two Sessional Exams (5%+5%): Two Sessional exams are organized centrally each having weightage of 5% of the total marks.
2. Minimum 75% attendance is required as per University guidelines.
3. Assignment/Seminar/Group-discussion: 5%.
4. Two Sessional Exams (20%)
5. Assignment/Presentation/attendance (20%)
6. Sessional exams are held two times every semester.
7. Students are made aware of this mechanism through the induction program at the beginning of the session. The same has also been displayed on the college website.
8. The Sessional marks, as well as the evaluated answer sheets are shown to the students. Students are made aware of their monthly attendance as well.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738932365.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738932365.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution follows a hierarchical method to solve the grievances related to examination and other academic issues.

1. Students first approach the course. Teachers always try to solve any grievance related to marks obtained in sessional examinations.
2. The answer sheets of the Sessional exam are evaluated by the concerned teacher within a stipulated time.
3. The evaluated answer sheets are made available to the students for any grievance related to the evaluation within the stipulated time.
4. In case the grievance is found to be genuine, the same is resolved immediately.
5. In case the grievance is unfounded, the student is counseled.
6. In case of students failing to appear for a sessional exam due to genuine reasons, on receiving an application from the students, another chance is given to the student to appear in the examination on another date with a separate question paper.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738919368.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738919368.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1. The Programme Outcome and Course Outcome are uploaded to the website department-wise and also in the website of Assam University Silchar and the same is conveyed to the students in the induction programme.
2. At the beginning of the session, the syllabus, along with Programme Outcome and Course Outcome are stated and shown to the students.
3. Moreover, the required textbooks and reference books for the session are also stated.
4. The students are advised to visit the library and refer to important books.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738933862.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738933862.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. For direct measurement of the level of attainment of POs and PSOs the institution uses final semester results of the students.

2. Since the final examination result includes the cumulative SGPA of all the intermediate semester exams, as well as all the other assessment metrics, it can be considered as a reliable indicator of the program outcome.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738934103.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738934103.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

75

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738928985.xlsx">https://maibangdegreecollege.edu.in/upload/metricfile/1738928985.xlsx</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://maibangdegreecollege.edu.in/upload/metricfile/1739018224.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

No grants received from any agency due to non-inclusion of the college under Section-12(B) of the UGC Act, 1956

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Cleanliness Drive by NCC and NSS unit.
2. Swachh Bharat
3. Har Ghar Tiranga Abhiyan.
4. Observation of World Environment Day
5. Plantation by NSS Unit
6. Observation of International Yoga Day
7. Observation of Rabindra Jayanti by the Department of Bengali
8. Observation of the 400th Birth anniversary of Bir Lachit Borphukan
9. Awareness Programme on Women Health, Hygiene and Child Care
10. Herbal Garden Project by the Department of Sociology
11. Awareness Programme on Jhum Cultivation by the Department of Education and Economics in
12. Longsep Village
13. Educational Trip by the Department of History
14. The Department of Education and Economics had organized an awareness Programme on Jhum cultivation in the Natun Lampun village.
15. The Department of History had organized a field trip to the nearby areas of historical importance.
16. The Department of English and Bengali had organized a student exchange Programme with J.B. Hagjer college of Umrangso

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738663275.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738663275.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1140

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution boasts of sufficient infrastructure and physical resources to facilitate an effective teaching and learning environment during the 2023-24 academic year, encompassing a total constructed area of 100 bighas to accommodate 542 learners. The instructional spaces are distributed across five building blocks, dedicated to classrooms, laboratories, and associated teaching tools. Within this framework, the institution is equipped with 16 classrooms and 4 laboratories, incorporating undergraduate (UG) facilities. To optimize the use of available resources, the college has meticulously designed its routine to ensure the efficient utilization of infrastructure and physical facilities. This includes the implementation of effective procedures to maximize the functionality of laboratories, promoting an environment conducive to learning and research.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738935340.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738935340.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### A) Facilities for Sports:

a) playground for outdoor sports like football, volleyball, cricket etc.

b) Yoga facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738935340.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738935340.pdf</a>

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738937306.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738937306.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.342

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Maibang Degree College Central Library underwent full automation in 2023. The central library boasts an extensive collection of over 5,000 printed books. In addition to its rich book collection, the library has a subscription of 8 journals, 10 magazines, and 7 newspapers. It operates on an Open-Access model, allowing all users

to benefit from its resources, with usage being meticulously recorded through footfall metrics. The Central Library has a seating capacity of 30 persons, ensuring a conducive environment for study and research.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738938934.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738938934.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **E. None of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**INR 50,000**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

30

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college places a high priority on providing advanced IT facilities to students, faculty members, and office staff. To meet the evolving needs, the college consistently upgrades its IT infrastructure. This includes regular enhancements such as the installation of an ample number of Wi-Fi routers to maximize internet accessibility, an increase in internet bandwidth, and the establishment of ICT-enabled classrooms, seminar halls, and smart classrooms, along with the implementation of an online admission portal.

Currently, the college houses a total of 47 computers, with 35 of them equipped with internet facilities specifically for students. The campus, extending Wi-Fi facilities to both the Boys' and Girls' Hostels. In terms of educational infrastructure, the college boasts 4 classrooms equipped with projectors and screens, along with four smart classrooms, all of which are internet-enabled. Ensuring security and safety, the entire college campus is under CCTV surveillance, with a total of 16 CCTV cameras strategically installed throughout the premises. This comprehensive approach to IT and security infrastructure underscores the college's commitment to providing a technologically advanced and secure learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1739002708.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1739002708.pdf</a>

**4.3.2 - Number of Computers**

62

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

45.7022

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**1. Classrooms:** - Resources in classrooms undergo timely repairs as needed. - The college schedule is carefully crafted to ensure the optimal utilization of classroom spaces.

**2. Library:** - The library offers book borrowing and photocopying

services. - Departmental libraries provide additional book resources to students.

A reading room with a seating capacity of 30 is available. - Newly arrived journals are prominently displayed for easy access.

3. Laboratories: - Laboratories are under the strict control of respective Heads of Departments (HoD). - Laboratory bearers are accountable for maintaining these facilities. - Different time slots are allocated for various course levels (UG).

4. Language Lab: - Language lab is managed by the faculty members of the English Department is well-maintained.

5. Maintenance of Other Facilities: - Special committees are established for the proper maintenance of various facilities, including the Canteen, Hostels, NCC, and the sports complex.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1739005105.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1739005105.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

249

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1739014561.xlsx">https://maibangdegreecollege.edu.in/upload/metricfile/1739014561.xlsx</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1739026270.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1739026270.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

17

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

It is certified that there is no registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services during the academic session 2023-24.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1739026320.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1739026320.pdf</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

## Vision

Standing in the medieval Capital City of Dimasa Kingdom, Maibang Degree College has taken its vision to impart higher education with great relevance to society, especially in the field of Social Science and Humanities. The college has committed its vision to uphold and instil a high sense of dedication and discipline in students' minds and to ensure globally fit higher education by exploring qualitative and ethical education.

**Mission** Our mission is "Searching for Knowledge and Excellence". With a view to internalize the mission, the prime goal of the college is to educate students from all walks of life especially the poor and the backward tribal youths so that they become enlightened and empowered with all potentialities with a sense of self-respect along with a competent towards the self, the society and the nation. Our main endeavour is to uplift the college as an ideal institution for teaching, learning, research and extension activities. Another mission of the college is to equip students with creativity and innovation to make an effective contribution to the locality, the region, the nation and the economy with social skills.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738837302.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738837302.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is affiliated to Assam University, Silchar, and all operations, policies, and regulations are conducted in accordance with the guidelines set forth by the UGC and the State Government. The Governing Body provides oversight to the principal and supervises the College through his leadership.

**The Governing Body:** The college is equipped with a robust and efficient organizational framework, with the Governing Body serving as the principal administrative authority. This Body is composed of distinguished educators from the local community, the Principal, selected faculty members, representatives of guardians, and delegates from the affiliated University. The Body is responsible for recommending strategic initiatives aimed at enhancing

infrastructure, improving the quality of the teaching-learning process, and promoting best practices.

**Office of the Principal:** The Principal serves as the pivotal figure with executive authority over all institutional matters who is assisted by the Office Staff.

**IQAC:** The IQAC, in collaboration with the college's Governing Body, formulated a strategic plan for the period from 2023 to 2024 which were implemented in collaboration with academic departments and various cells and committees.

**Committees and Cells:** To facilitate the effective operation of the college, the administration is bolstered by several committees and cells.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738837302.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738837302.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed during the year 2023 - 2024

**Implementation of E-Governance:** The IQAC and SAMARTH E-Govt Suite of the college organises meetings to discuss various aspects as per needs and requirements of the college and prepares its short term and long term plans for implementation taking into consideration the deficiencies, opportunities, strength and challenges ahead of the institution which is submitted for approval and onward forwarding by the Governing Body. The college has successfully implemented e\_governance in the matter of Administrative, Financial and Teaching learning processes:

- The college has been using certain e-governance tools such as;

1. Admission and Examination portal of Assam University, Schar and College website.

2. Finassam portal

## 3. Biometric attendance device

## 4. College WhatsApp groups for staffs and students of each couse.

## 5. College Facebook Group

(<https://www.facebook.com/groups/344691529020903/?ref=share&mibextid=NSMWBT>)

- Notices and all informations are served through WhatsApp groups and college website by the Principal and the IQAC Coordinator.
- Financial matters are dealt with in Public Finance Management System (PFMS);
- The digitalization of the College Library is started but due to vacancy of the post of Assistant librarian as per UGC norms it is not fully operational.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738838203.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738838203.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the affiliation of Assam University, Silchar, adhering to the guidelines set by the UGC and the State Government. The Governing Body, comprising distinguished educators, faculty members, guardian representatives, and university delegates, serves as the principal administrative authority. The President, who is appointed by the North Cachar Hills Autonomous Council oversees strategic initiatives to enhance infrastructure and academic quality.

The Principal, as the executive head, ensures the implementation of Governing Body directives and acts as a liaison among the Government, University, and stakeholders. Supporting the administration, the Staff Unit executes strategic plans and advises on institutional advancements. The Internal Quality Assurance Cell (IQAC), Samarth E-Govt. Suite and other committees and cells,

facilitate smooth operations.

Recruitment follows UGC and DHE guidelines, with appointments initially made by the Governing Body and later approved by the DHE. Promotions adhere to UGC's Career Advancement Scheme (CAS) based on API score assessments. Employees comply with the Finance Department's regulations and university directives.

The IQAC, in collaboration with the Governing Body, developed a strategic plan (2023-2024) focusing on infrastructure and digital classrooms, supported by funds from local self-government and RUSA. Outreach activities are also promoted to engage the community.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738838643.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738838643.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://www.maibangdegreecollege.edu.in/organogram.php">https://www.maibangdegreecollege.edu.in/organogram.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College does not have its own welfare initiatives but

effectively implements government welfare schemes provided by the Government of Assam. These include Casual Leave, Maternity Leave, Paternity Leave, and Child Care Leave, benefiting female faculty members. Financial security is ensured for permanent teaching and non-teaching staff through the Old Pension Scheme (OPS), Mukha Mantri Loksevak Arogya Yojana (MMLSAY), and Group Insurance Schemes.

#### Performance Appraisal System

The college fosters professional growth through a structured Performance Appraisal System to enhance academic and administrative standards.

**Teacher Performance Documentation:** Faculty members maintain records of lesson plans, assessments, mentoring, and other activities. The Principal and Heads of Departments oversee these records, which are evaluated during the annual academic audit. Teaching plans are submitted each semester to ensure timely execution of academic objectives.

**Evaluation Mechanisms:** The Academic Committee assesses faculty performance based on submitted proformas and departmental visits. Department Heads also provide confidential reports highlighting strengths and areas for improvement. Peer evaluations encourage collaboration, while student feedback—overseen by the IQAC—assesses faculty effectiveness across multiple criteria, including ICT integration.

**Non-Teaching Staff Evaluation:** The management, teaching staff, and students evaluate non-teaching personnel through an IQAC-developed appraisal system, ensuring continuous improvement under the Principal's supervision.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738839197.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738839197.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Performance Appraisal System for teachers:

IQAC (The Chairperson and the Co-ordinator) of the college evaluate and keep records of faculty performance year-wise as per PBAS. The college authority encourages both teaching and non-teaching staff for their skill enhancement so that they can utilize their time scale promotional benefits as per Assam Government rules. Individual API score of the concerned teachers is calculated as per the norms framed by the UGC under the API scheme at the time of their promotion. It is thoroughly verified and certified by the IQAC and concerned Heads of the Departments of the College. If requisite score of the teacher fulfils the government norms, it is sent to the DPC. The IQAC of the college strictly maintains the quality culture, takes feedback time to time from the students and parents that helps in improvement of performance of the college.

#### Performance Appraisal of the non-teaching staff

Performance Appraisal of the non-teaching staff is solely done by the Principal year-wise as per prescribed format.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738840718.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738840718.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year 2023 - 2024

The College upholds a transparent and methodical approach to financial management. The Governing Body consistently oversees the appropriate and efficient use of financial resources, supported by a robust and transparent auditing framework. The institution exclusively engages in external audits.

#### Government Audit:

The College operates multiple accounts, and annual statutory audits of all accounts are conducted by the Directorate of Accounts, Government of Assam. Each financial transaction and account of the College undergoes auditing. All non-governmental funds, including management funds, fees from self-financing courses, and salaries of management personnel, are subject to government audit.

The Audit Department of the Government of Assam is empowered to examine the funds received, collected, and utilized by the College. Officials authorized by the Department carry out audits of the College's financial transactions. The audit team assesses the utilization of public funds, meticulously reviewing cash books, payroll records for teaching and non-teaching staff, SC/ST/OBC Welfare Funds, and fee receipts. Additionally, the team verifies funds received from local self-governments, specifically the North Cachar Hills Autonomous Council.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738841317.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738841317.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### **Institutional strategies for mobilization of funds and the optimal utilization of resources**

The sources of financial funds for the college are UGC, Government of Assam and RUSA, Government of India, North Cachar Hills Autonomous Council, students' fees (admission, students' Union, examination) and course fee for self-financed programs including Post Graduate courses and add-on courses. The funds received from the sources are utilized as per plan and budget of the college for purchase of materials, Books and Journals and in various academic activities like Seminar/webinar, Guest lectures, Field trips, etc. The Finance sub-committee with assistance from Budget sub-committee of the college looks after the optimum utilization of these resources for the all-round development of the institution.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738841847.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738841847.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

- **Developing Quality Strategies**

- Monitoring the extensive outreach programs of the academic departments and various cells and committees.
- Promoting collaboration among various stakeholders to foster an academic atmosphere on campus.
- Organizing seminars, webinars, and workshops.
- Implementing and evaluating best practices.
- Assessing both curricular and co-curricular activities.
- Encouraging faculty to utilize Information and Communication Technology (ICT) tools and participation in teachers' training programmes, seminars and workshops.
- Utilizing e-learning resources.

The institution's quality assurance initiatives encompass the following:

1. Routine meetings of the Internal Quality Assurance Cell (IQAC), the proceedings of which are uploaded in the college website.
2. Joint quality initiatives with other institutions and participation in inter-institutional networks.
3. Engagement in the National Institutional Ranking Framework (NIRF) is under process.
4. Participation in various quality audits or accreditations acknowledged by state, national bodies, including NAAC has started. The NAAC has accredited Grade B to the college with CGPA 2.37 points.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738842171.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738842171.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Blended mode of teaching-learning practice

Keeping in view the advancements in educational technologies and modes of academic transactions and the demands posed by the crisis of COVID-19, the IQAC of the college made a paradigm shift from physical spaces of classrooms to blended modes - offline and online modes of teaching, learning, and evaluation.

For imparting/disseminating knowledge, teachers utilized the online mode of pedagogy during the COVID-19 lockdowns by making wide use of meeting platforms like Zoom, Google Meet, Cisco Webex, etc. As the situation gradually eases back to normalcy, the blended mode has been adopted so that the learners can be supported with online classes in addition to the traditional classes and study materials provided as and when required. There are Whatsapp groups for each course and the respective teachers deliver course materials and assignments in the respective groups.

The college, besides, conducting Sessional examinations internally in the offline/online mode, successfully conducted the End Semester examinations offline.

The teaching learning and evaluation processes were carried out through primarily in offline mode during the period (July 2023 to June 2024).

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738842253.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738842253.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.maibangdegreecollege.edu.in">https://www.maibangdegreecollege.edu.in</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Maibang Degree College is a co-educational institution having the enrollment of boys and girls. The Following are the Measures initiated by the Institution for the promotion of gender equity during the year 2023 - 2024

#### 1. Safety and Security

- In response to the safety and security of female students Women Welfare Cell Disciplinary Committee, the Internal Complain Committee (ICC) is functional.
- The college has strict round-the-clock security at the college gate and girls' hostel to create a safe campus.
- CCTV cameras and Solar streetlights are installed throughout the campus to ensure the safety and security of the students.

#### 2. Counseling

- Counselling Programmes are organized in the college to create awareness about health and hygiene among girl students..
- Maibang Degree College Women Cell organizes seminars, talks, programs to address issues on gender sensitization and equity.

3. Common Rooms: Self-sufficient Girls' Common Rooms with 24-hour running water facility with drinking water, leisure games equipment, magazines, washrooms, changing room, sanitary napkins vending machine, etc. are functional.

#### 4. Facilities for Women on the Campus

- **Girl's Hostel:** The college has a Girls' hostel on the college campus with a seat capacity of 48.
- **Sanitary pad vending machine:** The facility is available in Girl's Common room and Women Washroom.

File Description	Documents
Annual gender sensitization action plan	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738847896.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738847896.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738847896.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738847896.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Maibang Degre College has only Solid Waste Management of the six management system of degradable and non-degradable waste.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="http://maibangdegreecollege.edu.in/upload/mertricfile/1739010773.pdf">http://maibangdegreecollege.edu.in/upload/mertricfile/1739010773.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the**

**E. None of the above**

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

Maibang Degree College is a meeting ground of different cultures across the state and the country. The teaching faculties, non-teaching staff and students are from different community and geographical region of different cultures. The institution has the opportunities to celebrate different cultural aspects. The cultural and festival committee involves in celebrating so.

It celebrates the following memorable days of the towering figure, commemorating their contribution to people, state and nation in the field of music, literature, history, freedom struggle etc.

- Silpi Divas on account of Death Anniversary of Jyoti Prasad Agarwala on 17th January
- Birth Anniversary of Rani Gaidinliu on 26th January
- Birth Anniversary of Princess Dishru on 3rd March
- Birth Anniversary of Vir Sambodhan Phonglo on 16th March
- Birth Anniversary of Nobel Laureate Rabindranath Tagore on 7th May
- Rabha Divas on account of Death Anniversary on 21st June
- Birth Anniversary of Bharat Ratna Dr. Bhupen Hazarika on 8th September
- Sankardeva Tithi on 26th September

The College also observed Pujan of Goddess Saraswati and Lord Biswakarma in every year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes different types of activities for promotion of constitutional obligations such as values, rights, duties and responsibilities of citizens. A few activities organized by the college in this connection are as follows:

#### 1. Women Cell (ACTA), Maibang Degree College organised Awareness

Programme on Women Health, Hygiene and Child Care in collaboration with IQAC, Maibang Degree College and Maibang Community Health Centre on 09-04-2024.

2. Celebration of World Environment Day was observed in the College on 5th June, 2024.
3. Celebration of International Day for Biodiversity Conservation was observed in the College on 22th May, 2024
4. The college celebrates Independence Day on 15th of August, 2024
5. The college celebrates Republic Day on 26th of January, 2024.
6. The college celebrates Constitution Day on 26th of November, 2024. A talk has been organised by Dept. of Political Science, Maibang Degree College in collaboration with Dept. of Political Science, Govt. Model Degree College, Diblong, Dima Hasao.
7. The College Celebrates of Bhaxa Gaurav Saptah on 5th November, 2024.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Women Cell (ACTA), Maibang Degree College organised Awareness Programme on Women Health, Hygiene and Child Care in collaboration with IQAC, Maibang Degree College and Maibang Community Health Centre on 09-04-2024.
2. Celebration of World Environment Day was observed in the College on 5th June, 2024
3. Celebration of International Day for Biodiversity Conservation was observed in the College on 22th May, 2024.
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7. The College Celebrates of Bhaxa Gaurav Saptah on 5th November, 2024.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

### 1. Playing and crafting of the musical instrument

**Tradition and continuity:** A cultural practice with the adopted villages in playing and crafting of the musical instrument

**The crux of the concepts:**

The institution considers it as the best practice considering the fact of the old tradition practice by the Dimasa Community. The place is a cultural hub since the time of Ranachandi. The College is a higher educational institution rendering its services to the people of a larger area. The institution has a distinct view on tradition and continuity of the Dimasa Culture and Maibang Degree College encourages the students to explore more of the tradition and to patronise the continuity.

### 2. Awareness against Jhum Cultivation and Unsafe Drinking Water

**The crux of the concepts:**

Jhum Cultivation is also known as Terrace Cultivation or Shifting Cultivation. This is age old practice of the community living in Maibang and across the district. Jhum Cultivation is a Slash-and-burn cultivation. It is a form of farming practice that entails clearing a land parcel by felling and burning trees. Therefore the institution believes to aware people against Jhum Cultivation realising the fact of environmental degradation. Drinking Water is a major concern in the district.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Maibang Degree College, established in 1988, aims to honor the teaching profession, with its foundation date chosen to pay tribute to educators. Founded by the late Bhadreswar Bodo, the college's mission is rooted in serving the underprivileged and fostering an

inclusive academic environment. Its motto, "Searching for Knowledge and Excellence," emphasizes both academic and personal growth.

The college prioritizes holistic development, focusing not only on academic achievement but also on character-building, social responsibility, and civic engagement. The College cum Social Week helps new students align with the institution's values, while the Student Council ensures unity and equal opportunities.

Beyond academics, the college promotes social responsibility through activities like NCC and NSS, which focus on leadership and service to society. Environmental sustainability is a key focus, with students involved in plant care and eco-friendly initiatives. The college also offers creative outlets like debates, writing contests, and excursions for intellectual growth.

Inclusivity is central to the college's ethos, with efforts to engage students from diverse backgrounds and encourage awareness of gender, environmental, and social issues. The campus is plastic- and tobacco-free, with active sustainability projects. Maibang Degree College strives to develop students into responsible, engaged citizens committed to social and environmental betterment.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Maibang Degree College is affiliated to Assan University, Silchar. It follows the curriculum designed and approved by the Parent University. The college has been trying to ensure effective curriculum delivery through a well-planned and documented process and to achieve this, certain measures are undertaken by the college. Some of those measures are listed below:

- 1) All the departments of college follow academic calendar designed and developed by the Parent University.
- 2) While preparing the Academic calendar at the institution level, the University academic calendar, working and teaching days are sorted out and delivery of curriculum is planned accordingly.
- 3) The College administration organises an all HODs' meeting to chalk out plan for curriculum delivery at the start of new semester.
- 4) Teaching plan is prepared by every department which includes the delivery of lectures, tutorials and practicals. Course progression is recorded at the departments.
- 5) Periodical meetings of Academic Board are held with the Principal to review and discuss the curriculum delivery system.
- 6) Sessional Examinations are conducted and its results are discussed with the students in the class room. A Further, Sessional Examinations provides a mean to identify advanced and slow learners and organise various programmes accordingly.
- 7) Records of seminars, assignments, field studies, project work are maintained by the departments and IQAC.

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File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738773049.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738773049.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1) Maibang Degree College follows the Academic Calendar prepared by Assam University, Silchar. At the institution level, the college designs its own Academic Calendar in tune to its parent university.

2)The students are informed about the Academic Calendar and the same is uploaded on the College website. During the Orientation/Induction Programme, the students are informed about the syllabus, generic/optional papers available and requirements for Internal Assessment.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738774064.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738774064.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

\*The curriculum provided in the college integrates some cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability.

\*Issues related to professional ethics are integrated in the courses of English, Commerce and Education.

\*Human values forms and integral aspect of all the academic curriculum and are specially focused in, English, Political Science, and Education.

\*Issues related to environment and sustainability are integrated into courses of Environmental studies.

\*Courses like Political Science, English and Assamese also teach some gender related issues.

\*The institution integrates several cross-cutting issues relevant to Professional Ethics, Gender, Human Values,

Environment and Sustainability into the Co-curricular and Extracurricular Activities also.

\*N.S.S. of the institution is very dynamic and it adopted a nearby village namely "Longshep Village" and organised different activities like Health camp, Cleanliness drive, Safe water management, Kitchen gardening etc.

\* N.C.C of the college ( Both Boys' & Girls Bn. ) also organises different programmes like cleanliness drive, plantation programme etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni		E. None of the above
File Description	Documents	
URL for stakeholder feedback report	No File Uploaded	
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	
Any additional information(Upload)	No File Uploaded	
1.4.2 - Feedback process of the Institution may be classified as follows		E. Feedback not collected
File Description	Documents	
Upload any additional information	<a href="#">View File</a>	
URL for feedback report	Nil	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of sanctioned seats during the year		
276		
File Description	Documents	
Any additional information	<a href="#">View File</a>	
Institutional data in prescribed format	<a href="#">View File</a>	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

257

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Maibang Degree College makes the assessment of student performance primarily on their results from the first sessional exam.

In this regard the following steps are followed to identify the slow and advanced learners:

STEP 1: To calculate normalized marks, use the formula:

Normalized marks =  $(\text{Marks obtained} - \text{lowest mark}) \times 100 / (\text{Highest mark} - \text{lowest mark})$

STEP 2: Based on the normalized scores, students are classified as follows:

A "slow learner" if their normalized score is less than 20.

An "advanced learner" if their normalized score is 90 or above.

Additionally, assignments that involve critical thinking and direct classroom interaction help further identify students. For those identified as slow learners, remedial classes are organized alongside regular classes. Specific strategies are devised for both advanced and slow learners. In taking up this initiative the mentor teachers play specific roles and consult the guardian(s) of the slow learner(s).

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
542	20

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Maibang Degree College adopts effective teaching and learning practices. The teacher follows classroom teaching following the curriculum for practical orientation of the syllabus. Students are constantly motivated to cope with the updated information for realistic implementation of the syllabus. The syllabus is distributed among the teachers as per their expertise.

#### Experimental Learning:

The institution has traditional mode of classroom teaching along with four smart classrooms for effective teaching. The students are strengthened by well supported library facilities. Students are taken to field trip and educational excursion for wider exposure to society, historical places and other institutions. The institution involves students mandatorily in audio-visual aid, virtual learning platform and computer and mobile learning facilities are used.

#### Participatory Learning:

The institution is equipped with a video conference hall so that teacher-students can learn from experts from different fields and subjects. The college has MOU with other institutions for greater and inclusive study and exchanges of ideas and expertise.

**Problem Based Studies:**

The institution enhances the student skill by using the problem solving method. Mentor-Mentee system is implemented for active interaction with the students. Teacher takes special care to the slow learner by providing extra care and classes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738903515.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738903515.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of Maibang Degree College use the following ICT enable tools to make teaching-learning process Effective.

1. Power-point presentation: Faculties and students use PowerPoint presentations frequently for effective and efficient engagement of teaching-learning processes.

2. Whatsapp: Whatsapp groups are created for each course. Each student is enrolled in the respective groups. All assignments and study materials are uploaded into the respective whatsapp groups.

2. E-content: Faculties develop topics-oriented e-contents in the form of study material, questions and assignments and upload in the college website.

3. Facebook Group: A facebook group ( <https://www.facebook.com/groups/344691529020903/?ref=share&mibextid=NSMWBT>) is created combining the students and teachers to share important information of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738903846.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738903846.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the transparent structure of Internal Assessment provided by the affiliating university.

#### Assessment Scheme for UG:

1. Two Sessional Exams (5%+5%): Two Sessional exams are organized centrally each having weightage of 5% of the total marks.
2. Minimum 75% attendance is required as per University guidelines.
3. Assignment/Seminar/Group-discussion: 5%.
4. Two Sessional Exams (20%)
5. Assignment/Presentation/attendance (20%)
6. Sessional exams are held two times every semester.
7. Students are made aware of this mechanism through the induction program at the beginning of the session. The same has also been displayed on the college website.
8. The Sessional marks, as well as the evaluated answer sheets

are shown to the students. Students are made aware of their monthly attendance as well.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738932365.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738932365.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution follows a hierarchical method to solve the grievances related to examination and other academic issues.

1. Students first approach the course. Teachers always try to solve any grievance related to marks obtained in sessional examinations.
2. The answer sheets of the Sessional exam are evaluated by the concerned teacher within a stipulated time.
3. The evaluated answer sheets are made available to the students for any grievance related to the evaluation within the stipulated time.
4. In case the grievance is found to be genuine, the same is resolved immediately.
5. In case the grievance is unfounded, the student is counseled.
6. In case of students failing to appear for a sessional exam due to genuine reasons, on receiving an application from the students, another chance is given to the student to appear in the examination on another date with a separate question paper.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738919368.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738919368.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1. The Programme Outcome and Course Outcome are uploaded to the website department-wise and also in the website of Assam University Silchar and the same is conveyed to the students in the induction programme.
2. At the beginning of the session, the syllabus, along with Programme Outcome and Course Outcome are stated and shown to the students.
3. Moreover, the required textbooks and reference books for the session are also stated.
4. The students are advised to visit the library and refer to important books.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738933862.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738933862.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. For direct measurement of the level of attainment of POs and PSOs the institution uses final semester results of the students.
2. Since the final examination result includes the cumulative SGPA of all the intermediate semester exams, as well as all the other assessment metrics, it can be considered as a reliable indicator of the program outcome.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738934103.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738934103.pdf</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

75

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738928985.xlsx">https://maibangdegreecollege.edu.in/upload/metricfile/1738928985.xlsx</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://maibangdegreecollege.edu.in/upload/metricfile/1739018224.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**No grants received from any agency due to non-inclusion of the college under Section-12(B) of the UGC Act, 1956**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Cleanliness Drive by NCC and NSS unit.
2. Swachh Bharat
3. Har Ghar Tiranga Abhiyan.
4. Observation of World Environment Day
5. Plantation by NSS Unit
6. Observation of International Yoga Day
7. Observation of Rabindra Jayanti by the Department of Bengali
8. Observation of the 400th Birth anniversary of Bir Lachit Borphukan
9. Awareness Programme on Women Health, Hygiene and Child Care
10. Herbal Garden Project by the Department of Sociology
11. Awareness Programme on Jhum Cultivation by the Department of Education and Economics in
12. Longsep Village
13. Educational Trip by the Department of History

14. The Department of Education and Economics had organized an awareness Programme on Jhum cultivation in the Natun Lampun village.

15. The Department of History had organized a field trip to the nearby areas of historical importance.

16. The Department of English and Bengali had organized a student exchange Programme with J.B. Hagjer college of Umrangso

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738663275.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738663275.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1140

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****7**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution boasts of sufficient infrastructure and physical resources to facilitate an effective teaching and learning environment during the 2023-24 academic year, encompassing a total constructed area of 100 bighas to accommodate 542 learners. The instructional spaces are distributed across five building blocks, dedicated to classrooms, laboratories, and associated teaching tools. Within this framework, the institution is equipped with 16 classrooms and 4 laboratories, incorporating undergraduate (UG) facilities. To optimize the use of available resources, the college has meticulously designed its routine to ensure the efficient utilization of infrastructure and physical facilities. This includes the implementation of effective procedures to maximize the functionality of laboratories, promoting an environment conducive to learning and research.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738935340.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738935340.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor,

outdoor), gymnasium, yoga centre etc.

#### A) Facilities for Sports:

a) playground for outdoor sports like football, volleyball, cricket etc.

b) Yoga facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738935340.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738935340.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738937306.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738937306.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.342

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Maibang Degree College Central Library underwent full automation in 2023. The central library boasts an extensive collection of over 5,000 printed books. In addition to its rich book collection, the library has a subscription of 8 journals, 10 magazines, and 7 newspapers. It operates on an Open-Access model, allowing all users to benefit from its resources, with usage being meticulously recorded through footfall metrics. The Central Library has a seating capacity of 30 persons, ensuring a conducive environment for study and research.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738938934.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738938934.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**INR 50,000**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

**30**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college places a high priority on providing advanced IT facilities to students, faculty members, and office staff. To meet the evolving needs, the college consistently upgrades its IT infrastructure. This includes regular enhancements such as the installation of an ample number of Wi-Fi routers to maximize internet accessibility, an increase in internet bandwidth, and the establishment of ICT-enabled classrooms, seminar halls, and smart classrooms, along with the implementation of an online admission portal.

Currently, the college houses a total of 47 computers, with 35 of them equipped with internet facilities specifically for students. The campus, extending Wi-Fi facilities to both the Boys' and Girls' Hostels. In terms of educational infrastructure, the

college boasts 4 classrooms equipped with projectors and screens, along with four smart classrooms, all of which are internet-enabled. Ensuring security and safety, the entire college campus is under CCTV surveillance, with a total of 16 CCTV cameras strategically installed throughout the premises. This comprehensive approach to IT and security infrastructure underscores the college's commitment to providing a technologically advanced and secure learning environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1739002708.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1739002708.pdf</a>

#### 4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

45.7022

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**1. Classrooms:** - Resources in classrooms undergo timely repairs as needed. - The college schedule is carefully crafted to ensure the optimal utilization of classroom spaces.

**2. Library:** - The library offers book borrowing and photocopying services. - Departmental libraries provide additional book resources to students.

A reading room with a seating capacity of 30 is available. - Newly arrived journals are prominently displayed for easy access.

**3. Laboratories:** - Laboratories are under the strict control of respective Heads of Departments (HoD). - Laboratory bearers are accountable for maintaining these facilities. - Different time slots are allocated for various course levels (UG).

**4. Language Lab:** - Language lab is managed by the faculty members of the English Department is well-maintained.

**5. Maintenance of Other Facilities:** - Special committees are established for the proper maintenance of various facilities, including the Canteen, Hostels, NCC, and the sports complex.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1739005105.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1739005105.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

249

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1739014561.xlsx">https://maibangdegreecollege.edu.in/upload/metricfile/1739014561.xlsx</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### **5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

#### **5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1739026270.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1739026270.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

It is certified that there is no registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services during the academic session 2023-24.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1739026320.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1739026320.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision

Standing in the medieval Capital City of Dimasa Kingdom, Maibang Degree College has taken its vision to impart higher education with great relevance to society, especially in the field of Social Science and Humanities. The college has committed its vision to uphold and instil a high sense of dedication and discipline in students' minds and to ensure globally fit higher education by exploring qualitative and ethical education.

**Mission** Our mission is "Searching for Knowledge and Excellence". With a view to internalize the mission, the prime goal of the college is to educate students from all walks of life especially the poor and the backward tribal youths so that they become enlightened and empowered with all potentialities with a sense of self-respect along with a competent towards the self, the society and the nation. Our main endeavour is to uplift the college as an ideal institution for teaching, learning, research and extension activities. Another mission of the college is to equip students with creativity and innovation to make an effective contribution to the locality, the region, the nation and the economy with social skills.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738837302.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738837302.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is affiliated to Assam University, Silchar, and all operations, policies, and regulations are conducted in accordance with the guidelines set forth by the UGC and the State Government. The Governing Body provides oversight to the principal and supervises the College through his leadership.

**The Governing Body:** The college is equipped with a robust and efficient organizational framework, with the Governing Body serving as the principal administrative authority. This Body is composed of distinguished educators from the local community, the Principal, selected faculty members, representatives of guardians, and delegates from the affiliated University. The Body is responsible for recommending strategic initiatives aimed at enhancing infrastructure, improving the quality of the teaching-learning process, and promoting best practices.

**Office of the Principal:** The Principal serves as the pivotal figure with executive authority over all institutional matters who is assisted by the Office Staff.

**IQAC:** The IQAC, in collaboration with the college's Governing Body, formulated a strategic plan for the period from 2023 to 2024 which were implemented in collaboration with academic departments and various cells and committees.

**Committees and Cells:** To facilitate the effective operation of the college, the administration is bolstered by several committees and cells.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738837302.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738837302.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The institutional Strategic/ perspective plan is effectively deployed during the year 2023 - 2024**

**Implementation of E-Governance:** The IQAC and SAMARTH E-Govt Suite of the college organises meetings to discuss various aspects as per needs and requirements of the college and prepares its short term and long term plans for implementation taking into consideration the deficiencies, opportunities, strength and challenges ahead of the institution which is submitted for approval and onward forwarding by the Governing Body. The college has successfully implemented e\_governance in the matter of Administrative, Financial and Teaching learning processes:

- The college has been using certain e-governance tools such as;

1. Admission and Examination portal of Assam University, Silchar and College website.

2. Finassam portal

3. Biometric attendance device

4. College WhatsApp groups for staffs and students of each course.

5. College Facebook Group

(<https://www.facebook.com/groups/344691529020903/?ref=share&mibextid=NSMWBT>)

- Notices and all informations are served through WhatsApp groups and college website by the Principal and the IQAC Coordinator.
- Financial matters are dealt with in Public Finance Management System (PFMS);
- The digitalization of the College Library is started but due to vacancy of the post of Assistant librarian as per UGC norms it is not fully operational.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738838203.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738838203.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the affiliation of Assam University, Silchar, adhering to the guidelines set by the UGC and the State Government. The Governing Body, comprising distinguished educators, faculty members, guardian representatives, and university delegates, serves as the principal administrative authority. The President, who is appointed by the North Cachar Hills Autonomous Council oversees strategic initiatives to

enhance infrastructure and academic quality.

The Principal, as the executive head, ensures the implementation of Governing Body directives and acts as a liaison among the Government, University, and stakeholders. Supporting the administration, the Staff Unit executes strategic plans and advises on institutional advancements. The Internal Quality Assurance Cell (IQAC), Samarth E-Govt. Suite and other committees and cells, facilitate smooth operations.

Recruitment follows UGC and DHE guidelines, with appointments initially made by the Governing Body and later approved by the DHE. Promotions adhere to UGC's Career Advancement Scheme (CAS) based on API score assessments. Employees comply with the Finance Department's regulations and university directives.

The IQAC, in collaboration with the Governing Body, developed a strategic plan (2023-2024) focusing on infrastructure and digital classrooms, supported by funds from local self-government and RUSA. Outreach activities are also promoted to engage the community.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738838643.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738838643.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://www.maibangdegreecollege.edu.in/organogram.php">https://www.maibangdegreecollege.edu.in/organogram.php</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College does not have its own welfare initiatives but effectively implements government welfare schemes provided by the Government of Assam. These include Casual Leave, Maternity Leave, Paternity Leave, and Child Care Leave, benefiting female faculty members. Financial security is ensured for permanent teaching and non-teaching staff through the Old Pension Scheme (OPS), Mukha Mantri Loksevak Arogya Yojana (MMLSAY), and Group Insurance Schemes.

#### Performance Appraisal System

The college fosters professional growth through a structured Performance Appraisal System to enhance academic and administrative standards.

**Teacher Performance Documentation:** Faculty members maintain records of lesson plans, assessments, mentoring, and other activities. The Principal and Heads of Departments oversee these records, which are evaluated during the annual academic audit. Teaching plans are submitted each semester to ensure timely execution of academic objectives.

**Evaluation Mechanisms:** The Academic Committee assesses faculty performance based on submitted proformas and departmental visits. Department Heads also provide confidential reports highlighting strengths and areas for improvement. Peer evaluations encourage collaboration, while student feedback—overseen by the IQAC—assesses faculty effectiveness across multiple criteria, including ICT integration.

**Non-Teaching Staff Evaluation:** The management, teaching staff, and students evaluate non-teaching personnel through an IQAC-developed appraisal system, ensuring continuous improvement under the Principal's supervision.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738839197.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738839197.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

##### **Performance Appraisal System for teachers:**

**IQAC (The Chairperson and the Co-ordinator) of the college evaluate and keep records of faculty performance year-wise as per**

PBAS. The college authority encourages both teaching and non-teaching staff for their skill enhancement so that they can utilize their time scale promotional benefits as per Assam Government rules. Individual API score of the concerned teachers is calculated as per the norms framed by the UGC under the API scheme at the time of their promotion. It is thoroughly verified and certified by the IQAC and concerned Heads of the Departments of the College. If requisite score of the teacher fulfils the government norms, it is sent to the DPC. The IQAC of the college strictly maintains the quality culture, takes feedback time to time from the students and parents that helps in improvement of performance of the college.

#### Performance Appraisal of the non-teaching staff

Performance Appraisal of the non-teaching staff is solely done by the Principal year-wise as per prescribed format.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738840718.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738840718.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year 2023 - 2024

The College upholds a transparent and methodical approach to financial management. The Governing Body consistently oversees the appropriate and efficient use of financial resources, supported by a robust and transparent auditing framework. The institution exclusively engages in external audits.

#### Government Audit:

The College operates multiple accounts, and annual statutory audits of all accounts are conducted by the Directorate of Accounts, Government of Assam. Each financial transaction and

account of the College undergoes auditing. All non-governmental funds, including management funds, fees from self-financing courses, and salaries of management personnel, are subject to government audit.

The Audit Department of the Government of Assam is empowered to examine the funds received, collected, and utilized by the College. Officials authorized by the Department carry out audits of the College's financial transactions. The audit team assesses the utilization of public funds, meticulously reviewing cash books, payroll records for teaching and non-teaching staff, SC/ST/OBC Welfare Funds, and fee receipts. Additionally, the team verifies funds received from local self-governments, specifically the North Cachar Hills Autonomous Council.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738841317.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738841317.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

##### **Institutional strategies for mobilization of funds and the optimal utilization of resources**

The sources of financial funds for the college are UGC,

Government of Assam and RUSA, Government of India, North Cachar Hills Autonomous Council, students' fees (admission, students' Union, examination) and course fee for self-financed programs including Post Graduate courses and add-on courses. The funds received from the sources are utilized as per plan and budget of the college for purchase of materials, Books and Journals and in various academic activities like Seminar/webinar, Guest lectures, Field trips, etc. The Finance sub-committee with assistance from Budget sub-committee of the college looks after the optimum utilization of these resources for the all-round development of the institution.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738841847.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738841847.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Developing Quality Strategies
- Monitoring the extensive outreach programs of the academic departments and various cells and committees.
- Promoting collaboration among various stakeholders to foster an academic atmosphere on campus.
- Organizing seminars, webinars, and workshops.
- Implementing and evaluating best practices.
- Assessing both curricular and co-curricular activities.
- Encouraging faculty to utilize Information and Communication Technology (ICT) tools and participation in teachers' training programmes, seminars and workshops.
- Utilizing e-learning resources.

The institution's quality assurance initiatives encompass the following:

1. Routine meetings of the Internal Quality Assurance Cell (IQAC), the proceedings of which are uploaded in the college

website.

2. Joint quality initiatives with other institutions and participation in inter-institutional networks.

3. Engagement in the National Institutional Ranking Framework (NIRF) is under process.

4. Participation in various quality audits or accreditations acknowledged by state, national bodies, including NAAC has started. The NAAC has accredited Grade B to the college with CGPA 2.37 points.

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738842171.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738842171.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Blended mode of teaching-learning practice

Keeping in view the advancements in educational technologies and modes of academic transactions and the demands posed by the crisis of COVID-19, the IQAC of the college made a paradigm shift from physical spaces of classrooms to blended modes - offline and online modes of teaching, learning, and evaluation.

For imparting/disseminating knowledge, teachers utilized the online mode of pedagogy during the COVID-19 lockdowns by making wide use of meeting platforms like Zoom, Google Meet, Cisco Webex, etc. As the situation gradually eases back to normalcy, the blended mode has been adopted so that the learners can be supported with online classes in addition to the traditional classes and study materials provided as and when required. There are Whatsapp groups for each course and the respective teachers

deliver course materials and assignments in the respective groups.

The college, besides, conducting Sessional examinations internally in the offline/online mode, successfully conducted the End Semester examinations offline.

The teaching learning and evaluation processes were carried out through primarily in offline mode during the period (July 2023 to June 2024).

File Description	Documents
Paste link for additional information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738842253.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738842253.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.maibangdegreecollege.edu.in">https://www.maibangdegreecollege.edu.in</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Maibang Degree College is a co-educational institution having the enrollment of boys and girls. The Following are the Measures initiated by the Institution for the promotion of gender equity during the year 2023 - 2024

## 1. Safety and Security

- In response to the safety and security of female students Women Welfare Cell Disciplinary Committee, the Internal Complain Committee (ICC) is functional.
- The college has strict round-the-clock security at the college gate and girls' hostel to create a safe campus.
- CCTV cameras and Solar streetlights are installed throughout the campus to ensure the safety and security of the students.

## 2. Counseling

- Counselling Programmes are organized in the college to create awareness about health and hygiene among girl students..
- Maibang Degree College Women Cell organizes seminars, talks, programs to address issues on gender sensitization and equity.

3. Common Rooms: Self-sufficient Girls' Common Rooms with 24-hour running water facility with drinking water, leisure games equipment, magazines, washrooms, changing room, sanitary napkins vending machine, etc. are functional.

## 4. Facilities for Women on the Campus

- Girl's Hostel: The college has a Girls' hostel on the college campus with a seat capacity of 48.
- Sanitary pad vending machine: The facility is available in Girl's Common room and Women Washroom.

File Description	Documents
Annual gender sensitization action plan	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738847896.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738847896.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://maibangdegreecollege.edu.in/upload/metricfile/1738847896.pdf">https://maibangdegreecollege.edu.in/upload/metricfile/1738847896.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Maibang Degre College has only Solid Waste Management of the six management system of degradable and non-degradable waste.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="http://maibangdegreecollege.edu.in/upload/metricfile/1739010773.pdf">http://maibangdegreecollege.edu.in/upload/metricfile/1739010773.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction**

**B. Any 3 of the above**

<b>of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of Bicycles/ Battery powered vehicles</b> <b>3.Pedestrian Friendly pathways</b> <b>4.Ban on use of Plastic</b> <b>5.landscaping with trees and plants</b>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

Maibang Degree College is a meeting ground of different cultures across the state and the country. The teaching faculties, non-teaching staff and students are from different community and

geographical region of different cultures. The institution has the opportunities to celebrate different cultural aspects. The cultural and festival committee involves in celebrating so.

It celebrates the following memorable days of the towering figure, commemorating their contribution to people, state and nation in the field of music, literature, history, freedom struggle etc.

- Silpi Divas on account of Death Anniversary of Jyoti Prasad Agarwala on 17th January
- Birth Anniversary of Rani Gaidinliu on 26th January
- Birth Anniversary of Princess Dishru on 3rd March
- Birth Anniversary of Vir Sambodhan Phonglo on 16th March
- Birth Anniversary of Nobel Laurent Rabindranath Tagore on 7th May
- Rabha Divas on account of Death Anniversary on 21st June
- Birth Anniversary of Bharat Ratna Dr. Bhupen Hazarika on 8th September
- Sankardeva Tithi on 26th September

The College also observed Pujan of Goddess Saraswati and Lord Biswakarma in every year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes different types of activities for promotion of constitutional obligations such as values, rights, duties and responsibilities of citizens. A few activities organized by the college in this connection are as follows:

1. Women Cell (ACTA), Maibang Degree College organised Awareness Programme on Women Health, Hygiene and Child Care in collaboration with IQAC, Maibang Degree College and

Maibang Community Health Centre on 09-04-2024.

2. Celebration of World Environment Day was observed in the College on 5th June, 2024.
3. Celebration of International Day for Biodiversity Conservation was observed in the College on 22th May, 2024
4. The college celebrates Independence Day on 15th of August, 2024
5. The college celebrates Republic Day on 26th of January, 2024.
6. The college celebrates Constitution Day on 26th of November, 2024. A talk has been organised by Dept. of Political Science, Maibang Degree College in collaboration with Dept. of Political Science, Govt. Model Degree College, Diblong, Dima Hasao.
7. The College Celebrates of Bhaxa Gaurav Saptah on 5th November, 2024.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Women Cell (ACTA), Maibang Degree College organised Awareness Programme on Women Health, Hygiene and Child Care in collaboration with IQAC, Maibang Degree College and Maibang Community Health Centre on 09-04-2024.
2. Celebration of World Environment Day was observed in the College on 5th June, 2024
3. Celebration of International Day for Biodiversity Conservation was observed in the College on 22th May, 2024.
4. The college celebrates Independence Day on 15th of August, 2024
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7. The College Celebrates of Bhaxa Gaurav Saptah on 5th November, 2024.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Playing and crafting of the musical instrument

**Tradition and continuity:** A cultural practice with the adopted villages in playing and crafting of the musical instrument

**The crux of the concepts:**

The institution considers it as the best practice considering the fact of the old tradition practice by the Dimasa Community. The place is a cultural hub since the time of Ranachandi. The College is a higher educational institution rendering its services to the people of a larger area. The institution has a distinct view on tradition and continuity of the Dimasa Culture and Maibang Degree College encourages the students to explore more of the tradition and to patronise the continuity.

### 2. Awareness against Jhum Cultivation and Unsafe Drinking Water

**The crux of the concepts:**

Jhum Cultivation is also known as Terrace Cultivation or Shifting Cultivation. This is age old practice of the community living in Maibang and across the district. Jhum Cultivation is a Slash-and-burn cultivation. It is a form of farming practice that entails clearing a land parcel by felling and burning trees. Therefore the institution believes to aware people against Jhum Cultivation realising the fact of environmental degradation. Drinking Water is a major concern in the district.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Maibang Degree College, established in 1988, aims to honor the

teaching profession, with its foundation date chosen to pay tribute to educators. Founded by the late Bhadreswar Bodo, the college's mission is rooted in serving the underprivileged and fostering an inclusive academic environment. Its motto, "Searching for Knowledge and Excellence," emphasizes both academic and personal growth.

The college prioritizes holistic development, focusing not only on academic achievement but also on character-building, social responsibility, and civic engagement. The College cum Social Week helps new students align with the institution's values, while the Student Council ensures unity and equal opportunities.

Beyond academics, the college promotes social responsibility through activities like NCC and NSS, which focus on leadership and service to society. Environmental sustainability is a key focus, with students involved in plant care and eco-friendly initiatives. The college also offers creative outlets like debates, writing contests, and excursions for intellectual growth.

Inclusivity is central to the college's ethos, with efforts to engage students from diverse backgrounds and encourage awareness of gender, environmental, and social issues. The campus is plastic- and tobacco-free, with active sustainability projects. Maibang Degree College strives to develop students into responsible, engaged citizens committed to social and environmental betterment.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. **Focus on setting clear academic goals for session 202-25:** Meet all stakeholders and establish a clear roadmap for the next academic year.
2. **Review of Past Performance:** Review the teaching and learning performance of the previous year and mitigate past errors.
3. **Faculty Development:** Faculty members will be encouraged to engage in continuous professional development through workshops, seminars, and research projects. A mentorship

program will also be introduced to foster collaboration and enhance teaching effectiveness.

4. **Infrastructure Improvement:** The college plans to upgrade its classrooms, laboratories, and library facilities to provide students with a better learning environment. Modern IT infrastructure will be introduced to support digital learning and e-resources.
5. **Student Welfare and Engagement:** The college will organize extracurricular activities such as cultural festivals, sports events, and community outreach programs to promote holistic development. We will also set up a student counseling center to support mental health and career guidance.
6. **Sustainability Initiatives:** Maibang Degree College will prioritize eco-friendly practices, such as waste management, energy conservation, and promoting green spaces on campus.