

OFFICE OF THE PRINCIPAL MAIBANG DEGREE COLLEGE

MAIBANG::DIMA HASAO::ASSAM::PIN 788831

(Affiliated to Assam University, Silchar & NAAC Acredited Grade B)

Website https://www.maibangdegreecollege.edu.in

Email: principal.maibangdegreecollege@gmail.com

100 hours a burning

many Dept. at Carbon

(m) + 918011522551

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This is to certify that the effective leadership is visible in various institutional practices such as decentralization and participative management in the following ways:

- The college is affiliated to Assam University, Silchar, and all operations, policies, and regulations are conducted in accordance with the guidelines set forth by the UGC and the State Government. The Governing Body provides oversight to the principal and supervises the College through his leadership.
- 2. The Governing Body: The college is equipped with a robust and efficient organizational framework, with the Governing Body serving as the principal administrative authority. This Body is composed of distinguished educators from the local community, the Principal, selected faculty members, representatives of guardians, and delegates from the affiliated University. The Body is responsible for recommending strategic initiatives aimed at enhancing infrastructure, improving the quality of the teaching-learning process, and promoting best practices.
- 3. Office of the Principal: The Principal serves as the pivotal figure with executive authority over all institutional matters who is assisted by the Office Staff.
 - **4.** IQAC: The IQAC, in collaboration with the college's Governing Body, formulated a strategic plan for the period from 2023 to 2024 which were implemented in collaboration with academic departments and various cells and committees.
 - **5.** Committees and Cells: To facilitate the effective operation of the college, the administration is bolstered by several committees and cells.

It is declared that the facts presented above for the Academic Year 2023 - 2024 is authentic.

Sujit Kumar Sinha Principal i/c

Maibang Degree College Maibang, Dima Hasao, Assam

Principal
Maibang Degree College
Maibang Maiba



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GOVERNING BODY Maibang Degree College 2023-24

The Governing Body is the highest administrative body of the institution. Usually, it meets twice a year and in extraordinary situations, the emergent meeting of the Governing Body can be initiated either by the President or the Secretary.

President

:Sri Santosh Langthasa

Secretary

:Sujit Kumar Sinha, Principal i/c

Teachers' Representatives

: Dr. Brajen Bhattacharyya

Teachers' Representatives

:Dr. Moromee Maibangsa

Member from the Government: Mrs. Nandita Gorlosa, Hon'ble Minister, Govt. of Assam

Non-Teaching Staff Member : Sri Ajit Kemprai

Members from Parents'/Guardian: Mrs Sunanda Hojai

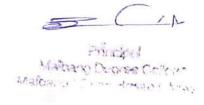
Shri Projit Daulagupu

Shri Dulal Debnath

Assam University Representative(s): Yet to nominate by the VC

The important functions of the Governing Body as per the Assam Provincialized Colleges and Assam Non-Government College Management Rules, 2001 (as amended up-to-date) are:

- To monitor academic and other related activities of the college;
- To review important communications, policy decisions or any other similar notices received from the University, Government including the policy decisions of the Autonomous Council, Dima Hasao District;
 - To look after the proper financial management of the college;
 - To review the audited statements of accounts of the college if and when required;
 - To consider the introduction of new courses and changes in intake for the next academic year;
 - To review the Memorandum of Understanding agreed upon and Research and Industry collaboration proposals;
 - To review the faculty positions of the college;
 - To review the faculty development initiatives and programs along with reviewing the teachers' performance in the teaching-learning process;
 - To review the admissions process of the college from time to time;
 - To review the academic performance of the students.



GOVERNMENT OF ASSAM OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM, KAHILIPARA, GUWAHATI-19.

No. DHE/CE/Misc/49/2021/113

Dated Kahilipara, the 29-01-2022

From:-

Sri Dharma Kanta Mili, A.C.S. Director of Higher Education, Assam Kahilipara, Guwahati-19.

To,

The Principal (All),
.....College

Sub:

Forwarding of Govt. Office Memorandum regarding selection of Assistant

Professor/Librarian.

Ref:

Govt. O.M. No.AHE.239/2021/68, dated 24-01-2022.

Sir,

Problem of Miletan Lider Community Agreem

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In inviting a reference to the subject cited above, I would like to forward herewith Govt. O.M. No. AHE.239/2021/68, dated 24-01-2022 which is self explanatory and to request you to follow the Govt. Office Memorandum while selecting new incumbent for the post of Assistant Professor and Librarian of your college.

The matter may be treated as Most Urgent.

Yours faithfully

12

Director of Higher Education, Assam

Kahilipara, Guwahati-19.

Dated Kahilipara, the 29-01-2022

Memo No. DHE/CE/Misc/49/2021/113-A Copy to:-

- The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
- 2) The P.S. to the Hor/ble Minister Education, Assam, Dispur, Guwahati-6, for kind appraisal of Hor/ble Minister Education, Assam.

Director of Higher Education, Assam Kahilipara, Guwahati-19.

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GOVERNMENT OF ASSAM HIGHER EDUCATION DEPARTMENT DISPUR:::GUWAHATI-6



No. AHE.239/2021/68

Dated Dispur, the 24th January 2022.

OFFICE MEMORANDUM

Subject: Guidelines for selection of Assistant Professor/Librarians in provincialised, Govt. and Govt. Model Colleges of Assam.

In partial modification of Govt. O.M vide No. AHE.407/2017/54, dated 25/11/2020 issued by Higher Education Department, the Government of Assam in Higher Education Department is pleased to notify the following guidelines for selection of Assistant Professors/Librarians in provincialised colleges and Govt. Model Colleges of Assam.

ELIGIBILITY QUALIFICATION:

Qualification for Direct Recruitment of Assistant Professor (Reference Clause 3.0.0/4.0.0/4.40/4.4.1 of the UGC Regulations 30th June 2010).

- Good Academic record as defined by the concerned University with at least 55% marks or an equivalent grade in a point scale at the Master Degree level in a relevant subject from an Indian University or an equivalent degree from an accredited foreign University.
- (ii) Besides, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- (iii) Notwithstanding, anything contained in sub clause (i) and (ii) to the clause 4.40.1, of the UGC Regulations 30th June, 2010 candidates who have a Ph.D Degree in accordance with the University Grant Commission (Minimum standards and procedure for award of Ph.D Degree Regulation, and the process and the control of the minimum eligibility condition of NET/SLET/SET.
 - (iv) NET/SLET/SET shall also not be required for such Master programmes in disciplines for which NET/SLET/SET is not conducted.
 - A relaxation of 5% may be provided at the graduate and Masters level for the Scheduled caste/Scheduled Tribe/ Differently-abled (Physically and visually differently-abled) categories for the purpose of eligibility. The 5% relaxation will not include any grace (clause-3.4.1)
- The period of time taken by Candidates to acquire M.Phil and /or Ph.D from the Controlled to the Ampair (vi) -Degree shall not be considered as Teaching/research experience for appointment to the positions (clause-3.9.0).

SELECTION COMMITTEE (clause -5.1.0 and 5.1.4)

- (a) The selection committee for the post of Assistant Professor in Colleges including Private Colleges shall have the following composition:
- Governing Hony of the Codes 1. The Chairperson of the Governing Body of the College or his/her nominee ers of the Governing Body to be the from among the members of the Governing Body to be the Chairperson of the selection committee.
 - 2. The Principal of the College.
- of the concerned subject or the 3. Head of the Department of the concerned subject of the college.



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- 4. Two nominees of the Vice Chancellor of the affiliating University of whom one should be a subject expert. In case of College notified/declared as Minority Educational Institution, the Chairperson of the College will nominate two persons from a panel of five names, preferably from minority communities, recommended by the Vice Chancellor of the affiliating University from the list of subject experts suggested by the relevant statutory body of the College of whom one should be a subject expert.
 - 5. Two subject experts not connected with the college to be nominated by the Chairperson of the Governing Body of the college out of a panel of five names recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the University concerned. In case of colleges notified/declared as minority educational institution, two subject experts not connected with the University to be nominated by the Chairperson of the Governing Body of the college out of panel of five names, preferably from minority communities, recommended by the Vice-Chancellor from the list of subject experts approved by the relevant statutory body of the College.
 - If any of the candidates belongs to SC/ST/OBC/Minority/Women/Differentlyabled categories and there is no member representing these communities in the Selection Committee, the Vice- Chancellor shall nominate an academician representing SC/ST/OBC/Minority/Women/Differently-abled categories.
 - (b) To constitute the quorum for the meeting five members shall have to be present of which at least two experts from out of the three subject experts shall be present.

CONVERSION OF GRADE POINT INTO PERCENTAGE:

Conversion UGC's guidelines for standardized marking procedure of all Counts in terms of concrete marks against each item are as below:

result in grade points which are on a scale of seven, the following mechanism shall be applied by the Selection Committee for conversion of grade points to equivalent percentages.

Grade	Grade point	Percentage Equivalent
'O' Outstanding	5.50-6.00	75-100
'A'- Very good	4.50-5.49	65-74
'B'-Good	3.50-4.49	55-64
'C'- Average	2.50-3.49	45-54
'D'-Below Average	1.50-2.49	35-44
'E'-Poor	0.50-1.49	25-34
'F'-Fail	0.049	0.24

DISTRIBUTION OF MARKS: Total 100

I) Academic Record (72 marks)

i) HSLC or equivalent examination	Maximum 9 marks
ii) HSSLC or equivalent examination	Maximum 9 marks
iii) Degree	Maximum 24 marks

iv) Master Degree in the concerned subject

Maximum 30 marks

Marking for Academic records will be calculated as mentioned below:

SI.	_	Candidates Score in qualifying examination				
No.		Column-1	Column- 2	Column-	Column-4	Column-5
1.	10 th	85% and above=9	75% to less than 85% = 8	65% to less than 75%=7	50% to less than 65%=5	Less than 50%=2
2.	12 th	85% and above=9	75% to less than 85%= 8	65% to less than 75%=7	50% to less than 65%=5	Less than 50%=2
3.	Graduation	90% and above=24	80% to less than 90%=22	65% to less than 80%=17	50% to less than 65%=12	Less than 50%=7
4.	Post Graduation	90% and above=30	80% to less than 90%=27	65% to less than 80%=22		e of SC/ ST/ OBC /(PWD) to less than

In case of Graduation and Post-graduation, CGPA grade will be converted to marks by the formula adopted by respective University.

II. Research Contribution and Teaching Experience (22 marks)

	University (marks will be award has Ph.D. Degree in addition to NET/SLET/SET). Off-campus P	ed only if a candidate eligibility requirement of Ph.D. is not recognized as 13 marks
ta per inem spejs, i ng pangangan	 M.Phil./M.Tech. Degree in the ough of the countries of the co	
	(I) Research paper/ article in the subject/domain published in jour Book/Proceeding volume with I for each publication in ISSN/IS in UGC recognized journals sumarks.	urnal/Research ISSN/ISBN/ (0.5 marks 2 marks BN documents published (per paper 0.5)
e de la la parta Lacción de la constant de Lacción de la constant de	(ii) Research paper/article in consultation published in impact factor journ database of scopus, Web of so (1 mark for each publication sumarks)	nal existing in the 2 marks cience/Web of knowledge (Per paper-1)
de antice e <mark>the course</mark> de se de en en en 1801; palatica e en 1802, del	subject published in research/t	textbook with ISBN 1 mark

1	relevant textbook must be approved by a competent academic authority such as University	
8.		
	EXTRA CURRICULAR ACTIVITY: 3 MARKS	
9.	NCC having 'C' certificates	1 mark
10.	Gold medal in any event of University/Youth festivals conducted by Universities having affiliated colleges (certificate must be submitted along with the application).	1 mark
11,	Representing Assam in any Olympic sports event at the National Level (certificate must be submitted along with the application).	1 mark

IV) Interaction with Selection Committee (Interview)- 3 marks.

All candidates must have proficiency in local Language. Instruction contained in this O.M. will come into force from the date issue of the O.M.

> Sd/-(B. Nath, ACS) Secretary to the Govt. of Assam Higher Education Department.

Memo No. AHE.239/2021/68-A,

Dated Dispur, the 24th January, 2022.

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RAMPER SET OF

1. All Vice-Chancellors of Universities of Assam.

- The Director of Higher Education, Assam, Kahilipara, Guwahati-19.
 P.S. Hon'ble Minister, Education, Assam
- 4. P.S. to the Principal Secretary to the Govt. of Assam, Education Department, Dispur.
- 5. P.S. to Secretary to the Govt. of Assam, Higher Education Department.
 - 6. All Registrars of Universities of Assam.

By Order etc.

Additional Secretary to the Govt. of Assam Higher Education Department.

Raingert Meeting of the Governing Bedy, Mailang Degice College, Mailang, Dina Haran Dato : 20-09-2023, Juan & 11-00 AM. Verace: Digital Conference Loon, Maileas Deport Ageada for discussion :-1. To review the progress of the preparation of NAI feer Jean Visit. 2. Mise. The meching starfed with Soi Sorbush Larptha Members Poescat (Signature 1. Swit Runar Sinka 5 2. Dr. Brajen Blattachargga - an 3. In Moronee Maibagger - print 4. Sai Projet Daulaguell -5. Mrs. Sunarda Hojai 6. Sn' Dulal Debrath 7. Sa Agil Remprai 8. Son Sonbush Lazettara - Solutta. After prolonged discussion, the following resolution have been adopted unanimously: Kesolution 1. The members unanimously resolved to envite The following Officeals ! Mealers of the Meneger Roman May State Gort. representatives/ University representation Maibang Degree College

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for Lunckon propriamme/meeting with the Peer Jean :-

(a) All members of the Governing Body.
(b) The Additional Director of Education (H), Assen.

(c) The Principal Scenetary, N. C. Hills Autorous Council, Haflers -

GT The District Commissiones, Hafling, Dima Hasos.

(e) The S.D. O. (Cinil), Mailong Cinil Sul Binston.

(1) The Harble L. M. ife, Education (Higher) 16. C. Hills Autonomous Council.

Lesolution 2.

The members unanimously accepted the proposal ofthe Principal ele, regarding the appointment of a personant Principal of the college. Accordingly, the members extrusted the Principal ele, with werding the proposal with to the conserved Principal ele, with werding the proposal with to the conserved higher authority of the Government of Assam for initialize the process.

Ke meabers accepted the proposal of the Coordinates, 18AC for the entraduction of 13 (Three) Add-on Courses (Certificate) —

(Creative Writing and Building English Vocatalary:

(8) Tourism and Travel Management.

(Basics of Computer Application.

The Principal of the College is entrusted to assess the fund management system of the Courses and also feasibility of financial management of the pregramme.

Kesolution 4.

As there is no employee of the College to look after the Water Supply as daily in the College premises. Hence, the Governing Body washously adopted a resolution to engage She Potita Naiding, 4/0 & Sat. Charlin' Naiding I Contracted Employee - Next Charlies to preside water rapply in the College campus. He will be paid



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Rs. 15,00/- (Rugees Fifteen Rundred) only per month Endation 5. This resolved to proceed for wall the formalities for the ag short process for 2(thre) contactual posts sanctioned with se Considering the blace factors for the fulfille cost of the respective proposed appropriate blace factors for the fulfille and elephorith ungo what here for the - (1) Constantion of Garbege & RAM; (11) Indallation of Raber to the for the - (1) Constantion of Garbege & Press (Medien Sing) = 5 Nrs A Hereday System & (1) Noll Megazine Press (Medien Sing) = 5 Nrs A tengoly local merchants for raw-may ferrials. President of the meet, Mainang Degree College Maibang : Dima Hasao : Assam Makery Degrad College

Energent Meeting of the Georging Body, Mailarg Degon Collyn, Mailarg, Dina Hasas. Date : 23-03-2024, Time : 02-00 A.M. Venue : Digital Conference Korn, Mailang Degree College. Agenda for Diseassions -(i) To finalise the date for felicitating the Horble Charash, students thanks MACS' in the meeting of aB, students, Students Guardians, etc. Guardians, et . (ii) To access the Anaeral Report of 2023-24. (iii) To place The Anawal Budget of 2024-25. (r) Mesre. The needing started with Soi Santush Largthage on the Chair . Signature Members Present of dulles 1. S. Sanhish Lagethara 23/3/24.

2. Si Syit Runar Sinks 3. Dr. Brajon Burak Bhatlackaryya 23/3/24 :

Mark 23/3/24 4. Dr. Moronee Maibarges

5. 4. Basanta Kr. Sergka. Chartee Charles

6. Sr brojet Daulagupa

7. Mrs. Sugarda Hojaê S. Hosai

8. So Dulal Debrat 12 NINGON CUA 0/19/

9. Sn' Ajit Keaprai. (sis)

After a thorough discussion on the agenda(s) of the needing, following resolutions have been adopted renanionally of ma Hasso! Assam

Maliberg Decrine Chile to Maynery: Owner - week; "x must

Kesolution 1.

The Georging Body ones bers appreciate the dysomie opting its besidest St. Santush Langthon white dealing with the none ment of the College. The entire college fratasaity is granteful to his his nelf-less services for the graten interest of this higher entire and institution of Maibarg Sul-Division.

The Governing Bady congradulation the coller fandly Mailang Depree College for an ackieving Grade "B" in

NAAC Recheditation in Cycle L.

Resolution 2.

The Governing Body adopts an unarimous resolution welcome and felicitate So: Mohet Hojai, Howhle Chairman, He MAC: — Shi Monjay Langthasa and Miss Rupali Langth (chekage, Higher Education) in a joint onching of - Geover. Body, Teaching and non-teaching staff, Students and student quandians needing al immediately after the withdrawal of Cole Model Code of Conduct of the Lok Sabha elections 24

Resolution 3

The Governing Body initiated so certain steps rede supervision on emergency basis considering the ungency fulfil different parameters of the NAAR Assessment process a should had, that in prior to NAAR Peer Jean visit by Acc the following works had been implemented by engaging head vendors/nerchants/painters/artisans:—

(a) Signboard - Site Map of the College.

(6) Signboards - U Glow (hig) - 06 Nos.

(1) Normal - 07 "

(ii) Rules and regulations for studen of N.

(iv) Organograa - . 01 No.

(v) Lules & regulations for Hostel & Girls Hostel - 01 No.

(c) Staff Uniform - Contractual employees - Galeoner, M. Dolver etc.

(e) Aluminium compet Penel Name Plates of differ Mainang Degree College Massan! Assan:

Scarn principal

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Mailsang Dayson College Mailsang ; Dime Hasso ; (4)

of the Colleges of Process. The Broseful is autorical to ned over formational winder the installation, the direction Body also autober to espage to leakaried expests for several of to levere of the forgange late alog with givet. sen batteries by suplacing to danged tollerice from the autorised aperaies. For Anothering math classes, its contactioning is extracted to greechase a good quality beginner solver .

Recolable 7. The Governing Body approved the CCL as provished approved by the blocker of the fellowing leachers -(a) In Jnali Das - (1) from 28-11-2023 to 22/12/2021 (il Box 12/02/2024 to 02/03/2021

61 Mos. June Den' - 15-12-2025 to 31-03-2024.

The G. Budy expressed it openior for that any new proposal for CCL may be greated with the prior while consent of the President & Secretary of the Gov. Body.

Kesolution 8-

The Governing Body also approves The neports the bineigal on financial transaction of the Prisancia Year 2023-24.

The Gorenains Body also approves the Tentalis Budget for the Financial Year 2024-25 an pla by the Paracipal in the meeting.

Resolution 9.

The Governing Body also approves the proposal. Vireipal for sending delegates to UBR Office, New De for 12(6) of USC Ach and also approves the pro as placed in the House for taking technical help preparing be Ledger Book Cash Book etc. for 1 maintenance. Any related of required may be growded for the purpose.

> Privipal Majoung Degree College

Walterng: Chine nuceus/down

Wallouid Dedica Colledo ---- Prihelpal . Manager Dima Hasab : Assam



Pesoletion 10. It is also repolred to purhase all goods and persices for GeM an get the eastmetin of the Good of Asrea as far as possible. However in congency or cover dable circumstances, certain works like hepainty of her building, cleaning of toilets, gross cutting of the college cangus, upgradation of electric connection live or purchasing ofelectrical items for reafety purposes, the college authority is extrusted to take needful steps which on urgest basis.

Kesolutor 11 It is also resolved to purchase the Science Laboratory equipments via GoM out of the Science Laboratory Grant of Rs. 10,000,00/- herived from the Director of Higher Education, Asson a 28 22/03/2024 by following the accessory formalinio.

The G. Bedg also resolved to make operational of the language lab. of the celler by replacing the danged computered destrop, Batteries and also by reven-al of-Lieuxe che. All the equipments of the Language lab along with Office stationesies by precured purchased via GeM. If m the charge

23/03/2024.

Principal Maibang Degree College Maihang: Dirno Hasao: Assam

Privipel Malbang Depres College 11-7---

Scattered with treat his property



Lonergent Meching of the Governies body, Mailang Degree College, Marbarg. Venue : Priorcipale Chamber.

Agenda for diseasoion 3-U To dispease on the grocer of advertising forthe secsailment of teaching and anotherching staff in vacant goods as per

(ii) Mese.

The needing started with Son Sartush Longthan

Signature Members foresent of. Oarlang 06/24 1. Si Sarked Langthera 2 Swit Kewar Sinks 3. In Boajen Blattacharyga. 4. In Moronee Maisagea.

5. Sn' Agit Keaprai .

Daver 9/6/2024 6. Sn. Projet Daulagupu 7. Mrs. Swanda Hojai - S. Klosai

E. Sr. Dubl Debralt. VANI ON GHA 9/2

After defouled discussion in the agenda " rataked above, the following resolutions have been adopted unanimously: Maibang Degree College Maibano : Dima Flasao : Assat

> Makery Dayres Oakste Mallung: Ofme Here's America

Resolution 1.

The Georgian Body resolved to easel the earlier advertisement published earlier in the Asson Tribuno and Dainek Ason on 09/08/2020 on it was published without following the Roston quidelines of the Gorl. of Asson . A Wast Tetition NO(c) 3740/2020 fixed by Nularyan Buzarbaruck Vs. the State of Pesson and other (which includes Mailage Regisee College) is still peaking at Gunahah High Court . for nor anintaining the Loster quidelines.

Therefore, the Ger. Bedy enit asks to initate the Kerclath 2.

thecess for refuncting the Application For which were deposited in the college account and accordingly the applicants are be asked to shake the Bank Account details of the respective applicants in the enail andeady 2024 agail.

Lesolution 2.

The Governing Body recolved to proceed for the advertisement of all vacant posts - teaching and non-tracking, as the of Principal Scenetary, N.C. Hells Autonomus Causel, Haflorg approved the Loster Legister along with the necessary permission for advertisement of all varant posts vide its letter No. AC/PC/NAC Past file/2022-23/24 as pet hoster quidelines and other appro applicable rules of the Gort. of Assag

The advertisement is to be given in two frontline daily Newspapers - the Assem Tribune, Gunahadi. and Dainik Dean Jogananka, Silcher for wide einealism to reach the aspirant cardidates.

Resolution 3. and Boys) to Rs. 2,400/. (Repres Two Thousen four Rundred) associably from the acadente nession 2024-25. The Flost admission fee in the Hostel for every boarders is also modified to b. 2,500/- (Rs. 100/- as Daisson fee and b. 240)on fu for different steads. This will cope with fore from the academie Mainmentaire College Malbang : Dima Hasao : Assam nession 2025-26-

Maibang Decree College Walloang : Dime Heeso ; hory

Kaselusia 4.

The E.L of the fellowing trackers have been approve
by the Gor Body
(i) Shi Pipach Kank: Ackarya Jison 13.06-2024-1 204

(ii) S. Moomee Mailarge, Bor 03-06-2024 to 20-06-202

Reselven 5

The Generalized Body resolved to take included measure the sensitive of D. G. which a become a needlesty would be engine technicism along with necessary pasts whatever required by processing from the netall okeps. The water condition it the Guest Houseand Girls' Hostel needs to be included necessary restored. The himselful is extrasted to take step in the regard as early.

The meeting ended with a vote of thanks for

the Rhair .

White the right of the party.

Southan 166/2 Prosident of the meeting.

Principal
Maidang Degree College
Maidang: Dima Hasad: Assa...
A