



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**MAIBANG DEGREE COLLEGE**

**MAIBANG DEGREE COLLEGE, MAIBANG, DIMA HASAO, ASSAM  
788831**

**[www.maibangdegreecollege.org](http://www.maibangdegreecollege.org)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**April 2023**

# **1. EXECUTIVE SUMMARY**

---

## **1.1 INTRODUCTION**

Established on the 5th of September 1988, Maibong Degree College is one of the Premier Institutions in the field of higher education in the Dima Hasao District of Assam.

The college has been playing a very significant role in promoting higher education among the people of Maibang Sub-Division. Effective and relevant measures are being taken to cope with a view to preparing the students to meet the challenges of changing times. The college has a total geographical area of 100 biogas of land.

The college is well equipped with an Administrative Building, separate co Departmental common rooms, Astern type and two stoned building with digitalized classrooms, a Digital Library, Boys & Girls common rooms, NCC and NSS offices, Students' Union Office and also a operate Botanical garden covering an area of 12 bighas of land maintained by North Cachar Hills Autonomous Council among others.

With the dedicated efforts & sacrifices of great personalities, a huge no's of students with great personalities have come up with undergraduate degrees in arts.

### **Vision**

Standing in the medieval Capital City of Dimasa Kingdom, Maibang Degree College has taken its vision to impart higher education with great relevance to society, especially in the field of Social Science and Humanities. The college has committed its vision to uphold and instil a high sense of dedication and discipline in students' minds and to ensure globally fit higher education by exploring qualitative and ethical education.

### **Mission**

Our mission is "Searching for Knowledge and Excellence"

With a view to internalize the mission, the prime goal of the college is to educate students from all walks of life especially the poor and the backward tribal youths so that they become enlightened and empowered with all potentialities with a sense of self-respect along with a competent towards the self, the society and the nation.

Our main endeavour is to uplift the college as an ideal institution for teaching, learning, research and extension activities. Another mission of the college is to equip students with creativity and innovation to make an effective contribution to the locality, the region, the nation and the economy with social skills.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

## **Institutional Strength**

- Maibang Degree College is located in a hilly and ecologically rich region in the district of Dima Hasao of Assam where the medieval Capital of Kachari Kingdom was just beneath the hill the college sits.
- The North Cachar Hills Autonomous Council (NCHAC) is always at hand to support the college in the development of its infrastructure and beautification.
- The college has qualified and experienced faculties.
- There is cordial relationship among the stakeholders of the college.
- College is located in a place free from pollution, disease and crime.
- The college has sufficient amount of land (19.17 Acre) for its future development to upgrade the institution up to university level.
- The college Guest House, Boys Hostel, Girls Hostel and Teachers' Quarters are also our strength.
- The college has started taking initiative to digitalize the whole functionary of the college to build the academic environment with an intention to rationalize the input-output of the academic functions.

## **Institutional Weakness**

- The college is located in a hilly district where the transport and communication facility to the college from the villages is not up to the mark for the students to reach the college specially during the summer season.
- The college is located in a one of the most backward district of the state where most of the students come from BPL families which in turn effects their learning environment.
- The college has no sources of income generation except looking for financial aid from the NCHAC and State Government.
- Till date, the college has only arts stream and the students of the locality aspiring for higher studies in science and commerce have no option other than going to the institutions beyond 65 kilometres distance in radius.
- The college has inadequate indoor sport facilities.
- Cells and Committees need to be strengthened.
- Participation of the faculties in research and publication work is not up to the mark.
- The college has little focus on add on / Skill development courses.

## **Institutional Opportunity**

- Institutional Opportunity
- College has the opportunity to work in the field of research to promote and safeguard the culture and traditions of the diverse tribes in the district.
- College has the opportunity for foreign collaboration in the field of research and development related to culture of different ethnic groups in the district, history, forestry, biodiversity and the relative deprivation of the local communities in comparison to the other tribes in the state.
- The college has the opportunity to introduce certificate and diploma courses on skill development and entrepreneurship for better future of the locality.
- College has some special advantages in its infrastructure for getting autonomous status in future.
- Placement of the students in tourism sector as the district is a tourism destination for its scenic beauty, flora and fauna, the highest hill range of the north east India and more particularly the mysterious bird

death at Jatinga.

- College has the opportunity to introduce courses in science and commerce programs.
- The college has the opportunity to work in the field of developing small scale and cottage industries on the basis of local resources in an innovative way.

### **Institutional Challenge**

- Enrolment of students mostly of average and below average standard is the biggest challenge before the college.
- The college has been facing problem in stopping migration of students to outside the district.
- The problem of students' dropout is another major challenge of the college. This problem occurs every year because most of the students of the college are from BPL background.
- Non creation of the posts of Librarian and library bearers is one of the biggest Challenge before the college to support the teaching staff and the students in the using the library.
- A few sanctioned post in teaching staff and non-teaching staff lying vacant for long is another challenge of the college due to which the college couldn't keep pace with the development of global educational atmosphere.
- Most of the feeding villages of the college are in the remote hilly areas and effected by landslides every year during summer season due to which the development of academic environment is hampered.
- All round development of the college could not be achieved as desired for insufficient fund generation of the college.
- Lack of sufficient research infrastructure and fund allocation for research are also challenges of the college due to which the college could not move forward properly in the sphere of research and development.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Maibang Degree College is affiliated to Assam University. Teaching and learning is enacted in the undergraduate level embodying the curriculum of Assam University. The college enrolls Three Years Degree Courses (TDC) in Arts Streams classified to the General and Honours courses. The Academic Committee of the college regulates Annual Academic Calendar synchronizing to the affiliating university ascertaining academic priorities. The Academic Calendar is provided to all by circulating it in prospectus, notice board and through on line mode. It ensures practical delivery of the curriculum delivery through a well planned and documented process. A class routine is prepared with the guidance of Academic Committee prioritizing equal participation of teachers and students in delivering the curriculum for all round development. It reflects number of academic programs and subject including co-curricular activities i.e. NCC and NSS. The class routine is initiated having the opinions of the head of all departments.

Maibang Degree College is committed to enhance Academic Flexibility looking to the attendance of the students and teachers to pursue the effective teaching and learning environment. The rations of the attendance of the students are strictly monitored. The admission committee looks into admission enrolling them into the different subjects. However two examination committees are customized to conduct the Sessional and final examination in the college. Examination records are being made in the college centrally and in the each department.

Students of Maibang Degree College are encouraged to participate both in academic and co-curricular activities. They are made to engage in creditable way to the issues of Gender, Environment, Sustainability and Human value.

The institution works on the practical and sustainable counsels for professional ethics in implementing the curriculum. The institution adopts numbers of mental, physical, value based and skill enhancing programs implementing through curriculum in all round development of student. It directly involves students of the institution to take part in literary and sports activities. Both moral and morale of the students are held to officiate participating in NCC and NSS works. Maibang Degree College has different precedents of students taking part in Republic Day NCC Parade in New Delhi.

Maibang Degree College has been providing Three Years Degree Courses since its inception and has been through all preceding system of imparting education that ranges from semester to CBCS courses in the college. The institution enacts on the process of taking continuous feedback from students on manual or online and such data are analysed to initiate necessary measures to cope with the situation.

### **Teaching-learning and Evaluation**

Mailbang Degree College is a premier institution of higher learning located in the hills Subdivision at Mailbag. The College offers Under Graduate courses in Arts in Assamese, Bengali, Economics, Education, English, Political Science and Sociology subjects offering honours and general courses. The College has a study centre of KK Handiqui University of Assam having the facilities to study Post Graduate course in Assamese, Economics, Education, English, Political Science and Sociology. The college has formulated a well –planned academic policy which is followed in letter and spirit with view to establish congenial academic atmosphere and to bring academic excellence.

The objective of the academic policy is to ensure advancement of academic elements –teaching and learning process, research and publication etc. The Academic policy expresses institutional and administrative goals and guidelines of a college. The academic policy lays out the expectations on how the college and its employees must function should be included in any policy manual so that it can reach out every members of the college.

Considering the significance, the college has devised its academic policy as elaborated under the following headings. The academic council of the institution comprises Principal as the Chairperson, all the head of the Departments and the Co-ordinator of IQAC as the member of the Council. The council regularly takes up the academic in the meetings of the Council.

The admission of the students is done as per reservations and merits of the aspirants. Indeed the institute follows the state/central government's rules of reservation in the process of selection and admission. Mailbag Degree College is situated in Sixth Schedule Area; therefore it prioritises interest of the local students in getting admission. All sorts of fees and financial benefits such as admission, tuition fee etc. are fixed by the Governing Body of the College as per the state Government guidelines issued time to time.

### **Research, Innovations and Extension**

Maibang Degree College had made different beneficial attempts by academic and co-curricular activities to keep up meaningful growth of intellectual and general well being of the students. In general Research and

innovation let in academic challenges and equally upholds potentialities of teachers in the field of study. Maibang Degree College has not come out with the recognition of 12 B of UGC till date; however the college applied to UGC in 2017. It is expected that the institution will be able to get the recognition shortly and thus it would enable teaching staff to do Micro or Macro Research Projects of UGC. In such the institution will be able to get financial aid from UGC for beneficial purposes thereof.

The college has adopted two schools situated namely Mailbag H.S.School and Mahur H.S.School to provide assistance for holistic development facilitating teaching and learning process. The institution has done different extension activities for all round development and engagement of the students. It includes awareness programme, national programmes, skill development programme etc. It has collaboration with different organization and institution such as ASACS, RRC, NCC, NSS etc.

- In order to extend its academic and intellectual activities Mailbag Degree College has MoU with ten other institutions and establishments of the state of Assam. It emphasizes on fostering academic excellence. MoU directs to plan for a continuous conduct of faculty exchange, student exchange and field trip fitting in academic decency.

### **Infrastructure and Learning Resources**

The college has a distinctive policy for the enhancement of its infrastructure facilities to ensure effective teaching and learning. In order to fulfil its mission and to achieve the desired goals, the college has put up its effort and has developed a mechanism for continuous monitoring and optimal use of the infrastructure and learning resources .As such infrastructure for various curricular and co-curricular activities are continuously added to the college. The sufficient numbers of classrooms, LCD or overhead projectors in the classrooms, sufficient numbers of light and fans are available in classrooms.

The college always looks forward to provide its students with all kinds of modern teaching-learning facilities with the limited available resources. There are number of technology enabled learning spaces available in the college. Such as smart class rooms, computer laboratories, Seminar Hall, Internet in the college Library, etc. are also available in the college.

As far as the Extra- curricular activities are concerned the college has provided its students with various facilities to explore their hidden talents. As such the college has put up its efforts for the development of sports activities. The playground in the college campus has accommodated facilities for playing volleyball, cricket , football and other minor outdoor games.

The college has a unit of NSS which regularly organises social service camps, leadership training programme etc. There is a NCC unit of the college also.The college has a number of facilities augmenting the talents of the students in the field of music, dance, cultures etc.

The college has a health unit for providing first aid to its students, faculty members and the non teaching staff. The college has already come under an understanding with PHC, Maibang, to serve the college, with all kind of medical as and when needed.

The Students' Union is an important platform for augmenting the public speaking skill of the students. Whoever contests in the election of the Maibang Degree College Students Union must have to be a good orator. The faculty members of the college also help them to develop this skill very often.

## **Student Support and Progression**

In every year, the process of admission is maintained under the guidance of Admission Committee of the college. After their admission students are taken care by providing various qualitative facilities relating to curricular and co-curricular activities. Students are encouraged to enroll either in NSS or NCC. It is made compulsory to students which bring personality development to accelerate feeling of patriotism and social in their minds. The economically weaker students have been getting financial assistance under the state government SCHEME OF WAIVER of admission fees, tuition fees etc.

The institution has prospectus that highlights the facilities available in the college. It also gives information about different committees of the college for all round development of students. Students are continuously oriented for achieving their goal to build a professional career.

The college also publishes annual magazine namely entitled as 'YAPHRI' to provide a scope for their creative writings. It has its credit of publishing departmental Wall Magazines too. A student council is formed democratically in every year in this institution. It helps our students to learn and to communicate with wider community to find out solution of problems. It evolves the leadership skill among the students. For the support and care of female students, the college has a separate Women Cell. The Alumni Association of the college ensures a good collaboration in making action plans for future generations of students. Alumni members keep encouraging ongoing students for enhancing quality in educational scenario.

## **Governance, Leadership and Management**

For effective governance the principal of the college is the executive head & he exercises general supervision & control the affairs the institution. Various committees are formed with teaching, non-teaching, student bodies and civil society for effective decision making and policies formulation for proper functioning and development of the college. The institution follows all the rules and guideline of affiliating university, UGC, state government for employment, admission, utilization of fund, maintaining discipline, and overall management.

On the leadership front the college encourages participative management by involving staff members in a number of administrative roles. To ensure proper functioning of the institution different Cells/committees are formed with teachers, non-teaching staff and student bodies. The convener and committee member are authorized to make plans and decide on executive strategies pertaining to the needs and requirements of the committee concerned. The decision of the committee remains final and it will be endorsed by the principal.

The college management is developing and implementing policies and procedures that ensure efficient and effective use of resources. The college has introduced e-governance in admission, examination, and in finance and accounting. The responsibility to conduct the annual internal audit has been assigned to a designated C.A.

firm. It is very difficult to get an appointment an External Government Auditing and it has been conducted after every few years. The college depends on state government and North Cachar Autonomous for infra-structure development funds.

The Internal Quality Assurance Cell (IQAC) is active and has contributed significantly for institutionalizing the quality assurance strategies and process.

### **Institutional Values and Best Practices**

The Maibang Degree College has taken initiatives to make its campus eco-friendly. The college conducts day to day affairs and different activities in the day light as per as possible. Maibang Degree College has taken initiatives to encourage optimum power consumption during all activities. Regular plantation is done in the college campus to neutralize carbon and to make green campus.

Water is a major cause of concern in and in neighbouring villages around the college. In regards to the cause of concern for water Maibang Degree College has successfully planted a **Rain Water Harvesting** in 2018. Maibang Degree College deeply concerns in making the campus a plastic free zone. Therefore NSS and NCC Volunteers and Cadets work on every Saturday on cleanliness drive.

The central library of Maibang Degree College has been operating digitally. A **Digital Wing** has been started operating with SOUL software. The students and teachers are directly benefitted from the e-resources and accesses. However automation of the central library has been started in the college.

As per norms of the government, the fees for the BPL students have been waved. The college has introduced the **Best Graduate Award** among the students of our college from 2021. The best result oriented students are selected for the award. The daily class routine is displayed at the entry gate of every class room. However the same is displayed with allocation of classes to teachers in the bulletin boards.

Maibang Degree College provides mentoring to the students. However the college started from the last session to provide proper guidance to all the students on academic and personal matter as well to solve their problems.

Students are encouraged for voluntary involvement in writing and publishing for **Wall Magazines** and **Annual Magazine** too. Students are held to go on field visit and study tour. The college recently on 2023 has decided to publish research based peer reviewed journal.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAIBANG DEGREE COLLEGE
Address	Maibang Degree College, Maibang, Dima Hasao, Assam
City	MAIBANG
State	Assam
Pin	788831
Website	<a href="http://www.maibangdegreecollege.org">www.maibangdegreecollege.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sujit Kumar Sinha	03673-282580	8011522551	-	principal.maibangdegreecollege@gmail.com
IQAC / CIQA coordinator	Dadul Borah	-8011522551	9954917322	-	mdciqac88@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
-----------------------	--

State	University name	Document
Assam	Assam University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	13-07-2004	<a href="#">View Document</a>
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Maibang Degree College, Maibang, Dima Hasao, Assam	Tribal	19.17	4621.06

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Assamese	36	Higher Secondary	English + Assamese	5	0
UG	BA,Bengali	36	Higher Secondary	English + Bengali	11	11
UG	BA,Economics	36	Higher Secondary	English	19	19
UG	BA,Education	36	Higher Secondary	English	189	189
UG	BA,English	36	Higher Secondary	English	425	425
UG	BA,History	36	Higher Secondary	English	65	65
UG	BA,Political Science	36	Higher Secondary	English	223	223
UG	BA,Sociology	36	Higher Secondary	English	189	189

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				11				27			
Recruited	0	0	0	0	10	1	0	11	6	3	0	9
Yet to Recruit	0				0				18			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						15
Recruited	7		1		0	8
Yet to Recruit						7
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	1	0	0	1	0	5
M.Phil.	0	0	0	2	0	0	2	1	0	5
PG	0	0	0	5	0	0	4	1	0	10
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	1	0	0	1	0	5
M.Phil.	0	0	0	2	0	0	2	1	0	5
PG	0	0	0	5	0	0	4	1	0	10
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	176	0	0	0	176
	Female	212	0	0	0	212
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	4	3	5
	Female	1	2	5	9
	Others	0	0	0	0
ST	Male	105	88	142	133
	Female	113	99	120	165
	Others	0	0	0	0
OBC	Male	2	2	13	11
	Female	11	10	12	11
	Others	0	0	0	0
General	Male	5	4	7	11
	Female	6	6	16	21
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		243	215	318	366

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The Principal and a few faculty members of the college, namely Shri Dibyajyoti Hazarika, Sri Sujit Kumar Sinha, Sri Pijush Kanti Acharya, Dr Jonali Das and Sri Pranjit Sarma participated at an
---	--

	Orientation Programme organized by Assam University at Haflong College, Haflong, Dima Hasao on .....The Principal and the Coordinator IQAC had also attended one meeting organized by the CDC, Assam University on 6th February, 2023. Later on, two faculty members of the college had been entrusted to attend the next meetings on the framework preparation and finalization process as initiated by Assam University, Silchar. Accordingly, the next meetings were participated by Dr Amitabha Goswami. The feedback from Dr Amitabha Goswami had been received on Assam University procedures for implementation of NEP.
2. Academic bank of credits (ABC):	The students of the college have been enrolled in ABC Portal as per instruction from the Office of the Principal of the college.
3. Skill development:	The NSS Cell of Maibang Degree College had already initiated a few steps for Skill Development through its One Week Special Camp in the NSS adopted village - Delenbra (Longsep). Accordingly two special camps had been organized. The college has planned to introduce some locally need based add on programme in near future for skill development.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	There is a language Lab in the college and the faculty members of the Department of English has been entrusted to do the needful step in this regard.
5. Focus on Outcome based education (OBE):	Nothing is planned yet.
6. Distance education/online education:	The college has a Study Centre of Krishna Kanta Handiqui State Open University (KKHSOU). The students of the locality have availed the opportunity of obtaining Diploma, Degree and Master Degree from the Open university since the inception of the center in 2012.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The Electoral Literacy Club of Maibang Degree College has been set up on 6th January, 2023.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and	Yes. Miss Sainjali Khersa (BA Political Science 1st Semester Student) and Mr Rupchand Hasnu ( BA



whether the ELCs are functional? Whether the ELCs are representative in character?	Political Science 3rd Semester Student) are appointed as Campus Ambassadors of the Electoral Literary Club.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC is just formed and programmes and initiatives are under planning.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	None.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Data Collection is going on. After collection is complete enrollment as voters will be conducted with the help of Civil Administration.

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
388	243	215	318	366
File Description		Document		
Institutional data in the prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 20

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	20	20	20	20

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
9.10347	36.12984	15.77552	17.90287	19.64920

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

##### Response:

Maibang Degree College has enacted Choice Based Credit System (CBCS) in 2019 in all the departments as per the regulations of Assam University, Silchar. The institution values its vision, mission and motto. It follows the well-designed syllabus prescribed by the affiliating university, Assam University Silchar. The institution during the assessing period delivers its curriculum for both CBCS and non-CBCS courses. Curriculum delivery is done to benefit students to be committed for value education equally to cope up with the rapid changing world scenario in terms of knowledge and excellence. It also concentrates on the new dimensions of teaching-learning process familiarising students with new education platform to meet every challenges by problem solving approach.

##### Curriculum Delivery and Planning Process

? IQAC carries out a meeting at the beginning of every Academic year to validate the syllabus of each subject.

? The Academic Committee of the institution prepares the Academic Calendar on the basis of the Assam University academic calendar and also adheres to selected holidays of the State government and North Cachar Hills Autonomous Council (NCHAC) to mould Annual Academic Plans and prepare Daily and Departmental Class Routine. Routines are displayed in the entry gate of all the class room, bulletins and faculty departments.

? The Academic Committee prepares the college Prospectus that supplies the necessary information about the fees, examination, faculties etc. The prospectus is displayed in college Website.

? The College conducts Sessional examination and external examination as per norms and notification of the university. Results are displayed in the bulletin boards.

? IQAC analyses the results and communicates it to all the departments.

? The College has ICT facilities to deliver the learning resources; the Smart Class and ICT sources include i.e. Projectors, Language Laboratory and Library Digital Library. Moreover all the departments have Whats app group, use of E-mail for effective curriculum delivery.

##### Curriculum Implementation process:

? HoDs hold meeting with their respective faculty members at the beginning of every academic session and plans the road map for preparing teaching and lesson plans.

?The faculty members of all the departments conduct an interactive session of the newly admitted honors students with the seniors to share their views to the fresher.

? Teaching-learning process is fostered by the use of ICT tools however offline and online classes were held during the assessing period. Curriculum was delivered through Conventional lecture, PPT and departmental Whats app group. During Covis-19 lockdown period classes were held through Google meet, Whats app and E-mails.

? In order to make learning student centric frequent discussion are held among the pupils especially with honours students.

? The College conducts centralized internal assessment i.e. Sessional Examination in a semester and after which department level meetings are organized. Remedial classes are conducted for slow learners.

? A course completion report for each semester is prepared by the department and submits it to IQAC before regular classes are stopped in every academic session.

? IQAC shared the feedback regarding the curriculum completion to the office of the principal.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

**Response:** 0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

**Response:** 0

#### 1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Response:

The institution has been being conscious on the sensible issues related to our society, culture, environment etc. It emphasises on the decussated issues as per the curriculum of the Affiliating University and it is implemented all of the above cross cutting issues integrated in the curriculum through different programmes in CBCS courses. The institution has not implemented any add on course during the assessing period however it focuses on the skill development courses incorporated in the university curriculum.

**Value Education:** The syllabus of Bengali, Sociology, Education, English and Political Science includes issues related to Value Education. Bengali and Sociology teaches it in 4th Semester. Department of Education deals it in 6th Semester while English has its curriculum on value Education in 1st and 2nd Semester.

**Gender Sensitivity:** The syllabus of Bengali, Education and English includes issues related to Gender Sensitivity. Bengali has this course in 3rd Semester. Department of Education teaches on gender sensitivity in 6th Semester. The department of English deals it in 3rd, 4th, 5th and 6th Semester honours course.

**Ethics:** Both Bengali and Political Science department have their syllabus on Ethics. Bengali has the syllabus in 5th semester while Political Science teaches it in 5th and 6th Semester honours course.

**Environment and Sustainability:** The College runs a compulsory paper for all called Environmental Studies in the 2nd Semester, department of English teaches the paper. It deals with environment protection and sustainability. Department of Education includes its paper on Environment and Sustainability and teaches it in Sixth Semester as Honours paper.

**Skill Development:** Department of Bengali, Education, English and Sociology include the syllabus on skill development. Bengali department has the syllabus in 3rd and 4th Semester. Education and Sociology departments teach it in 3rd, 4th, 5th and 6th Semester while Department of English has the syllabus in 1st, 3rd, 4th, 5th and 6th Semester.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 5.93

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 23

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

**Response:** No

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 100

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
208	108	101	89	55

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
208	108	101	89	55

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
205	99	98	89	48

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
205	99	98	89	48

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 19.4

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

**Response:**

Maibang Degree College believes in effective teaching and learning practices. it adopts interactive session to deliver the curriculum. Teachers encourage the students to enjoy the teaching learning programmes. Our learning methods are aimed to provide a student centric atmosphere in the campus.

**Experimental Learning:**

The infrastructure of the college is equipped with **Smart Classroom, ICT Enabled classrooms** to provide the benefit of modern technological innovations. The Science stream of our college is equipped with laboratory facilities. The college is equipped with a Language Laboratory and a Digital Library Laboratory. The pupils of the college are encouraged to take part in excursion, field trips to cope with wider scope and community in the state and nation. It makes to visit to museums, historical sites and the sites with cultural heritage etc. Maibang Degree College involves students mandatorily for plantation drives keeping the issue of climate change and environmental degradation. The college has implemented a best practice on cultural exchanges and acquaints students with tradition and continuity. Audio visual aids, virtual learning platform, mobile learning platform are used.

**Participative Learning:**

Our college is equipped with a video conference hall so that teacher, students can learn from experts of different fields in different subjects. Maibang Degree College has MoUs with different higher institution. It believes in participative learning by exchanging faculties and students among the institution. Maibang Degree College involves students in learning to play Muri and Khram. Modern technical means like Whats



App, E-mails and Google Classrooms are used to meet the urgent needs of students during the pandemic time.

**Problem Based:**

The institution believes in all round development of the students. Students are motivated to learn by solving problems. Therefore the institution organises Debate, Quiz and other literary competitions i.e. essay writing, extempore speech, wall magazine, college magazine etc to boost their creativity and keep them updated with the rapid change of the world environment.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 100

#### 2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
20	20	20	20	20

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 20

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	4	4

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### Response:

Maibang Degree College is affiliated to Assam University, Silchar and it follows the rules and regulations of the university. The institution follows the evaluation system accorded by the affiliating university. The college has implemented both the non-CBCS and CBCS courses. During the assessing period the institution has conducted Sessional Examinations i.e. Unit Test and Internal Examinations. In an academic year the college conducts two Sessional examination and 20% marks are evaluated. Indeed the higher marks of the two Sessional examinations are counted. The remaining 10% marks are taken from the attendance of the students. The college has made 75% compulsory attendance of the students. The parameter of considering 10% of marks is distributed i.e. 7 marks for 75% to 79%, 8 marks for 80% to 84%, 9 marks for 85% to 89% and 10 marks for 90% and above. The internal examination marks are submitted to the examination committee and thus it procures a feedback from the IQAC cell for enhancing remedial classes. The answers scripts are evaluated departmentally which are scrutinized inter-departmentally.

**Separate Examination Committee:** Our College has one separate Examination Committee to look after the examination related works in the campus. It is headed by the Principal of the college as the Examination-in- Charge, two other teachers holding the charge of Assistant Officer In-charge (AOC) and other three office bearer from Non-teaching staff. The College has two Examination Committees for both ODD and EVEN semester examination.

**Orientation at Departmental Level:** At the beginning of each academic session, it is entrusted upon the faculty members to explain the details of the Sessional Examination to the students. The sample of previous question papers and answer sheets are displayed to the students to make them familiar with the affiliating university examination pattern.

**Evaluation:** Students are evaluated departmentally for Sessional examination and the report has been submitted to the Examination Committee. The department along with the IQAC analysed the result to identify the slow learners and initiates to take appropriate remedial measures.

**Pre-scheduling of Internal Examinations:** The examination committee and the IQAC prepare the tentative dates for conducting the internal examinations by the concerned departments. The dates are duly notified in the notice board beforehand to keep the students alert.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

#### Response:

The College offers courses of Arts stream and the students study undergraduate courses in the subjects Assamese, English, Economics, Education, History, Political Science and Sociology. During the assessing period the college offered non-CBCS and CBCS courses.

**Outcome Based Education (OBE)** is initiated in the college in proper manner.

#### Course Outcomes:

After completion of the course in Bengali, the students get knowledge of history of literature, language, prose and biography, folk culture and literature, social and cultural history of Bengali civilization, Literary rhetoric, Criticism, Bengali Literature of Northeast, Child Literature etc. The course of English enables the students to get proficiency in Creative Writing, Soft Skills, Business Communication, and English Communication. Besides, they are familiarized with the literary movements, use of English in present day scenario juxtaposing different genre of English literature etc. Education aims at knowing the value education, education system, educational policies, period of adolescence and adulthood, psychology, statistics, Yoga and Life Skill Education, Application of ICT in Education, Application of Teaching Learning School in Classroom, Leadership and Organisational Skill etc. After completion of the course in Economics, the students are able to gather knowledge on history of economics thought, concepts of economic aspects like supply, demand, prices, property rights, production, consumption and distribution, market and tax, cost and profit etc. The History Course enables the students to explore and effectively use historical materials in ancient civilization, cultural, social and political evolution in India and in history of the world. The Political Science helps in understanding the concepts like Indian government and politics, democracy, equality and liberty, justice, sovereignty, political theory and history, human rights etc. After completion of the course in Sociology students get knowledge in Gender Sensitization, social institution, society, association, civilization, division of labour, society in India, research methods, Sociological theory and Technique of Social Research.

#### Communication to the Teachers and Students.

The results are timely and systematically displayed in the College Notice Board. The syllabus and the course outcomes are prepared by Assam University. The syllabus is available in the offline mode (In the concerned Departments) and in online mode (In the Assam University website). Our prospectus also contains the details and combinations of all the programmes offered by our college. Staff Meetings are regularly conducted and the IQAC and Academic Committee of the college let the teachers to know the every new inclusion and exclusion immediately after it is notified by the University. The teachers of every

department let the students to know every details of the syllabus in the classes. The students are encouraged to visit the website and to go through the syllabus in detail.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2 Pass percentage of Students during last five years

**Response:** 61.7

### 2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
77	44	63	96	47

### 2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
98	47	114	159	112

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.6

File Description	Document
Upload database of all students on roll	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

Maibang Degree College, Maibang being an undergraduate institution has no recognised incubation center associated with business start-ups. But it encourages faculty members for creation and transfer of knowledge. The college has introduced mentoring for the students. Every teacher is mentoring a group of students. The faculty member provide support and encouragement to the students to maximise their learning potential. They are individually motivated to develop their personal skills.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**Response:** 4

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	2	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response: 0**

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response: 1.7**

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	3	2	7	12

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.4 Extension Activities

**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

Our institute encourages the students to participate in different Extension activities initiated by different cells, committees and departments. Initiative is taken to involve each and every students to take active part in every activities. In order to sensitize the students and local people different awareness programmes are conducted from time to time with the theinitiatves of different cells and committees. The main objective of these programmes is to offer full co-operation of the institute with the local community along with the students. Thus it helps our students to realize their duty and responsibility towards the community. By keeping this objective in mind the college has conducted the following programmes from time to time.

*Awareness on School safety*

*Value Education Programme*

*Swachh Bharat*

*Har Ghar Tiranga Abhiyan.*

*Xojag Voter Campaign*

*Observation of World Environment day*

*Plantation*

*Observation of International Yoga Day*

*Guidelines of Aadhar Card*

*Digital India : Power to Empower*

*Community Awareness Programme on School safety*

*Community awareness Programme on Earthquake*

*Cleanliness Programme*

*Campaign against the uses of Smoked and Smokeless Tobaccos*

*Digital Banking*

*AIDS awareness Programme*

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

Maibang Degree College has been organising extension activities in different fields every year but has not received any awards and recognitions from **government / government recognised bodies till now.**

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 56

#### 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	4	12	14	13

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



### 3.5 Collaboration

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response: 5**

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

##### Response:

The college has 100 Bighas of land, out of which 8 Bighas of land handed over to the B.Ed college in the year 2019. In the rest of the areas, there are two bighas of land for out door games, beautiful College Garden maintained by the sub-divisional Forest Department and various classrooms and buildings which are provides several facilities to the students.

Facility Available	Details
Smart Classroom	04
General Classroom (Arts)	06
General Classroom (Science)	04
Language Laboratory	01
Digital Library-laboratory	01
Science Laboratory	04

Period	Details of Growth	
2017-18	Smart Classroom	03
	General Classroom (Arts)	03
2018-19	Smart Classroom	01
2019-20	Smart Classroom	00
	Digital Library-laboratory	01
	Language Laboratory	01
2020-21		
2021-22	Science Class Room	04
	Science Laboratory	04

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

**Response:** 49.62

#### 4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
6.7	13.29	11.62	5.78	11.52

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

**Response:**

Maibang Degree College Library is a resource hub for acquiring knowledge for the stakeholder of the college. The library has sufficient collection of books, journals to cater to the needs of the students as well as facilities.

<b>Name of the ILMS software</b>	SOUL 2.0
<b>Version</b>	Network Version
<b>Name of the service provider</b>	Purbanchal Creative Communication
<b>Installation date</b>	12/07/2018

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet

**connection****Response:**

The college has provided adequate IT facilities to library, office and various departments. These IT facilities are updated at regular intervals. Though the college is an arts only but it has a dedicated computer labrotary with 20 no's of computer with Wi-Fi and LAN facility with dedicated storage server. The college has adopted the concept of automation of office work and other activities. Computers have been provided to the departments for smooth running of departmental works. The college has broadband connection. He ICT hub of the college has provision for availing IT facilities both for teaching and non- teaching staff. The college has planned to establish more efficient Wi-Fi system aimed at catering to the needs of all the students and staff.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3.2 Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 8.26

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 47

File Description	Document
Upload supporting document	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

**Response:** 50.33

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
2.4	22.83	4.15	12.11	8.12

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

**Response:** 55.42

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
282	243	83	96	144

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 5.2 Student Progression

#### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 17.74

##### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
30	15	7	0	6

##### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
77	44	63	96	47

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response: 37.5**

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	2	0	2

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	0	6	4	6

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 2**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**



*national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 14.4

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	0	19	14	17

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The college has formed Alumni Association in 2022 but it is not yet registered. The college organized alumni meet only once on 28 November, 2022 where fifty five alumnae attended. In the meeting, the importance of alumni association was discussed and the college authority requested them to be in contact with the college as far as possible. The association has also started the process of receiving feedback from the graduates of the college. Inter personal relationship has been developed by means of communication like mobile, online feedback and social media-Whatsaapp etc. to keep contact with alumni. Some former

students of various departments of Maibang Degree College visited the college. They shared their experiences and took measure of developmental activities inside college premise and gave valuable suggestions. It is a matter of pride and satisfaction of the college that nearly fifty percent of the non-teaching staff of this institution are alumni of this institution itself.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

**Response:**

- The college is established in rural area predominantly inhabited by Dimasa tribal population with the objective of providing quality education & opportunity to the students to enable them to compete with the best in anywhere .
- The college has a mission “Searching for Knowledge and Excellence”.
- With a view to internalize the mission, the prime goal of the college is to educate students from all walks of life especially the poor and the backward tribal youths so that they become enlightened and empowered with all potentialities with a sense of self-respect along with a competent towards the self, the society and the nation.
- Our main endeavour is to uplift the college as an ideal institution for teaching, learning, research and extension activities. Another mission of the college is to equip students with creativity and innovation to make an effective contribution to the locality, the region, the nation and the economy with social skills.
- The college has a duly elected office bearers Maibang Degree College Teachers Association (MDCTA) & Maibang Degree College Students Union (MDCSU) which take part in every decision making for bringing a change in the institution.
- Under the monitoring of a dynamic and dedicated management, the institute functions via a participative and decentralized system of governance.
- The College is endeavouring in developing commitment of faculty and staff for al-round development of the students. It is committed to maintain green and supportive environment throughout the college and to improve satisfaction level of all stakeholders. The College campus is a Green Campus and entry of vehicles id strictly prohibited
- The institute attempts to inculcate and imbibe good humanitarian values among the students in particular and public in general.
- To serve the interests of all the stakeholders of the college is one of core values in the foundation of the institution.

**Governance Mechanism:**

The mechanism for governance of the institute is tuned with the mission and vision of the college " to uphold and instil a high sense of dedication and discipline in students' minds and to ensure globally fit higher education by exploring qualitative and ethical education."

- The Governing Body is the supreme body in respect of framing the policies.
- The President of the Governing Body is always a renowned educationist and works as the chief trustee. He is assisted by the Principal as the ex- officio Secretary of the Governing Body.
- It is constituted of various stake holders like Member of Legislative Assembly, Social Activists, Retired Teachers, Principal, Office staff, Parents/Guardians of the students, Teachers Representatives, and alumni. The Governing Body gives the required directions to the principal to

execute the plans according to the Mission and Vision of the college.

- The GB meetings are organized frequently according to the requirements in the campus to finalize and sanction necessary plans for infrastructural development and renovations and for the improvement of the quality of the teaching learning process

To develop the sense of collective responsibility and team spirit, the decisions are adopted through a democratic style.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

**6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc**

### Response:

The college is affiliated to Assam University, Silchar and all activities, rules and regulations are done by following rules and regulations of UGC and State Govt. The Governing Body guides the principal and monitors the College through him.

**The Governing Body:** The College has an effective and well functioning organizational structure and the prime administering authority is the governing Body. The Body is consist of renowned educationist from the locality, Principal, a few selected staff members, guardian members and affiliating University representatives. The highest authority is the President of the Governing Body, who is selected from among the educationists of the area and is appointed by the Director of Higher Education, Assam. It recommends strategic plans in respect of development of infrastructure, quality improvement in teaching learning process and good practices.

**Principal:** The Principal of the college is the key person having executing authority of every affair of the institute. He is entrusted to implement the directives of the Governing Body and is the communicative agent between the Governing Body, Government and the University.

**The Staff Unit:** The Unit takes adequate measures in implementation of the strategic plans and sometimes also takes decisions in view of various affairs of the college. It offers suggestions in development of different aspects of the institute.

**Committees and Cells:** In order to smooth functioning of the institute the administration of the college is supported by a few committees and cells like, IQAC, Planning Board, Purchase Committee, Building Committee, NSS advisory Committee, Library advisory Committee, Grievance Redressal Committee, Women Empowerment Cell etc.

**Recruitment:** The initial appointments to the institute were made by the College Governing Body. Later on services have been provincialised in 2013, 2014 and 2021 by the Government of Assam. The number of vacancies in different strata are submitted to the Director of Higher Education, Assam time to time. Advertisements are made in the leading daily news papers following all the guidelines prescribed by UGC, GU and DHE, Assam.

**Promotion:** Promotion proposals are submitted to the DHE, Assam by following the statutory guidelines of UGC regarding Career Advancement Scheme (CAS). Besides, according to the UGC guidelines, promotion is granted based on the evaluation of API score.

**Service Rules:** All the employees strictly adhere to the rules and regulations frame by Finance Department, Govt. of Assam. Besides, the employees are bound to follow the instructions framed by Assam University in respect of examinations, evaluations, curriculum revision etc.

The IQAC in consultation with the Governing Body of the college developed a strategic plan for the period 2017-2021. With a view to modify the college campus with infrastructural development, the institution proposed a special strategic plan. As the HCHAC has sanctioned funds for the construction of a digital classroom, the college has developed a strategy construct a smart classroom.

- The college has developed its infrastructure and improved ICT facilities with the funds provided by the local self government, North Cachar Autonomous Council, Haflong and RUSA.
- Various extension activities are promoted for to sensitize the neighbouring community.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

**6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff**

**Response:**

The institute facilitates the professional growth and enrichment of the employees by implementing an effective Performance Appraisal System. The mechanism is maintained with the goal of improving the administrative and academic standards. It functions in the following ways:

**Teacher Performance Record:** The teachers are asked to record their everyday engagements at the beginning of every academic year. Each and every details related to lesson plan, test, assignments, mentoring, tutoring, remedial classes, leave taken are recorded. The Principal and Head of the Departments regularly monitor such issues. During the annual academic audit, the management also evaluates these. Teachers are directed to submit teaching plans every semester to ensure time bound implementation of the academic plan proposed with the start of the academic year. The faculty members are entitled with various responsibilities related to extracurricular and extension activities and are also evaluated on such performances.

**Evaluation by Management:** The College has an Academic Committee which evaluates the performance of teachers. The teachers are provided a Proforma and at the end of every academic year it is submitted to the academic committee. The committee members occasionally visit each department to evaluate the performance of the teachers. They also suggest corrective measures sometimes collectively and sometimes in person.

**Staff Evaluation by HOD:** Each Department is evaluated by the respective Heads also and they prepare a confidential report in prescribed format after evaluation of the academic performance of the faculties highlighting both the strengths and weaknesses.

**Peer Evaluation:** The College also maintains a peer evaluation system. The faculty members judge each other and the feedback is collected in a prescribed format. In this collaborative process the teachers get scope to enhance their teaching techniques which is the outcome of discussions and analysis. It helps a teacher to peep into his own academic contribution.

**Teacher Evaluation by the Students:** The College maintains an effective feedback mechanism and is monitored by IQAC. The students are given feedback forms and they assess the teachers on the criterion like accessibility to teacher, classroom management, communication skill, fairness in internal assessment, inspiring and motivating ability, interaction with the students, responsiveness to student's queries, adequate coverage of course content punctuality and regularity, timely completion of syllabus, subject knowledge and adequacy of teaching methodology as well as use of ICT. The collected feedbacks are evaluated by the IQAC and corrective measures are suggested

**Non Teaching Evaluation by Students, Management and Teaching Staff:** The management evaluates the non teaching staff year wise through a performance appraisal designed by IQAC. The students also get the scope to rate the performance and behaviour of non teaching staff in the process. The Principal monitors these issues and a continuous feedback is given. In a prescribed format faculty members and students evaluate the non teaching staff.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

**Response:** 7.86

#### 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	3	1	7	0

#### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	8	8	8

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

### Response:

The College maintains a transparent and systematic financial management system. The **Governing Body** regularly monitors proper and effective utilization of financial resources with the help of an effective and transparent auditing mechanism. The institution conducts only the external audits.

#### Government Audit

The College maintains several Accounts and Statutory Audit of all the accounts are done by the office of the Directorate of Account, Government of Assam every year. Every financial transaction and account of the college is audited. The All the Non-Government funds including the management funds, fees from self financing courses, salary of management staff etc. come under Government Audit.

The Audit Department, Govt. of Assam is authorized to audit the amount received, collected and utilized by the college. The Department authorizes officials to audit the financial transactions of the college. The Audit team verifies financial utilization of the public funds. They scrutinize and verify cash book, acquaintance of teaching and non teaching staff, SC/ST/OBC Welfare Funds, Fee receipts etc. The team also verifies the funds receive from Local Self Government, namely, North Cachar Hills Autonomous Council.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### Response:



The IQAC is the key agency for the improvement and maintenance of quality in the academic services provided by the institution. The main endeavours include:

- Framing the quality Strategies
- To keep surveillance upon the extensive and outreach programs of the departments of the college
- Encourage different stakeholders to create an academic environment in the campus.
- Conducting Seminars, webinars and Workshops
- Introduction of best practices
- Introduction and assessment of curricular and co curricular activities.
- Faculties are encouraged to use the ICT tools.
- E-learning sources are used

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

**Response:** E. None of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

##### Response:

Maibang Degree College is a co educational institution having the enrollment of boys and girls. The institution prioritises the safety and security of the students. Indeed Maibang Degree College has its objectives and action plans to stop gender discrimination, ragging, racial issues and sexual harassment.

##### Safety and Security:

**Women Cell:** The woman cell is constituted in the college to look into the issues related to woman. Woman Cell works together with the woman wings of the Assam College Teachers Association and Girls representative to the student council.

**Grievances Redress Cell:** The grievance redress cell is formulated to meet various issues of problems and grievances of the students to ensure discipline in the college campus. Regular meetings are conducted with the student council. It ensures zero ragging in the campus.

**Common Rooms:** The College has common rooms for girls' and boys'. It is used as a common platform for all the students as a creative and recreation center. It holds the office of the Student's Council etc. The Common rooms have sufficient numbers of toilet those are available for male and female student's separately. The college has a teachers' common room in the building of faculty of Arts. The right to access Girl's Common room is reserved for girls. On the other hand the right to access Boy's Common room is reserved for boys.

**College Uniform:** The College has unique dress code separately for female and male student i.e. college uniform for students to wear compulsorily in the college.

**CCTV surveillance:** The institution has 21 nos. CCTV cameras which are installed in the college class room and outside of the building and those are operational for 24 hours a day.

**ID card:** Students of the college are provided Identity Card bearing their details of identity and it is at the time of admission has been done mandatory. The college has made it compulsory to hold the Identity Card.

**Fully protected campus:** The boundary of the college is built up with concrete wall. It has day and night chowkidar to look after the college campus.

**Medical Committee:** The medical committee of the college maintains the PwD students. It keeps monitoring health and hygiene issues and organizes health camps etc. It works with Red Ribbon Club (RRC), ASACS etc.

**Counselling Committee:** The Counseling committee of the college looks into issues and grievances of the

students. It extends its help to the students to get rid of personal stresses and strains if arises. The Admission Committee of the college works together with the counseling committee to help students in seeking admission, selection of papers etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** B. 3 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** D. Any 1 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

**Response:**

**Cultural Diversity:**

Maibang Degree College is a meeting ground of different cultures across the state and the country. The teaching faculties, non-teaching staff and students are from different community and geographical region of different cultures. The institution has the opportunities to celebrate different cultural aspects. The cultural and festival committee involves in celebrating so.

It celebrates the following memorable days of the towering figure, commemorating their contribution to people, state and nation in the field of music, literature, history, freedom struggle etc.

?Silpi Divas on account of Death Anniversary of Jyoti Prasad Agarwala on 17th January

?Birth Anniversary of Rani Gaidinliu on 26th January

?Birth Anniversary of Princess Dishru on 3rd March

?Birth Anniversary of Vir Sambodhan Phonglo on 16th March

?Birth Anniversary of Nobel Laurent Rabindranath Tagore on 7th May

?Rabha Divas on account of Death Anniversary on 21st June

?Birth Anniversary of Bharat Ratna Dr. Bhupen Hazarika on 8th September

?Sankardeva Tithi on 26th September

?The College also observed Pujan of Goddess Saraswati and Lord Biswakarma in every year.

### **Regional Diversity:**

?The College celebrates Traditional Attire Day on every Monday in which the students and staff members come to the College wearing their traditional dresses representing their own community.

### **Communal Harmony:**

?The College conducts Communal Harmony Campaign and sensitizes all to be tolerant to all

Communities and their respective identity and cultures. NSS group initiates the issue by providing voluntarily services to keep unity among the people.

### **Socio-economic Cohesiveness:**

?‘**Sooth**’- The College runs the programmes looking to the health and hygiene of the woman folks. It provides special relaxation to the female student and woman employees by distributing free napkins.

?‘**Helping Hand**’- This programme involves providing services to the community during Covid-19. This is initiated to motivate people and to do the sanitization.

? A cleanliness drive is carried out on every Monday with the green warriors.

? The College organizes free medical check-up camp for the poor people of the locality.

? During the Covid-19 pandemic, the teachers and employees help the poor ones with food and other items.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### Response:

#### 1. Title of the First Practice:

**Tradition and continuity: A cultural practice with the adopted villages in playing and crafting of the musical instrument**

#### 1. Objectives of the Practice:

The Practice has the following aims and objectives-

- ? To acquaint students of the institution with the tradition and practices of the musical instrument
- ? To foster interest of the students for traditional practices of culture
- ? To continue the centuries old practices of Muri and Khram

#### The crux of the concepts:

The institution considers it as the best practice considering the fact of the old tradition practice by the Dimasa Community. The college is located in the old capital of Dimasa Kingdom wherein the Dimasa had their capital during 16th to 18th century. The place is a cultural hub since the time of Ranachandi. Maibang Degree College is a higher educational institution rendering its services to the people of a larger area. It believes to ascertain the extended activities having a step towards cultural practices. The institution has a distinct view on tradition and continuity of the Dimasa Culture and Maibang Degree College encourages the students to explore more of the tradition and to patronise the continuity. Therefore students are engaged in learning Muri and Khram and making of the traditional items.

#### The Concept:

The institution has realised that the Dimasa Culture and tradition has a unique identity of their traditional and cultural practices. The instrument of Muri and Khram, Bi-Dima Dance and their traditional house hold items have a unique identity handed down generation after generation. The rapid change of science and technology, life style etc may change the habit and nature of the people. Therefore it is important to harmonies the students with the practices of traditional musical instrument and crafting of so. This idea has been developed coming across a seminar held in Maibang Degree College in 2006. The seminar was organised by Maibang Degree College in collaboration with Vivekanada Kendra Institute of Culture, Guwahati. The Dimasa community is one of the tribal groups belonging to greater Cachari Dynasty. Most of the songs and practices are prevailing orally. Musical instrument accompanies oral songs and dancing practices. The institution involves the students to be a part of the traditional practices.

### **Execution:**

In order to attain at the objectives of the practice the institution organised programmes involving the experts from the villages. It involves the community people, teacher and student. The practice is executed having the following steps:

- ? Selection of the students
- ? Visit to the village
- ? Interactions with the village elders
- ? Practicing it in Baikho

### **Knowledge and Practices:**

Students are learning to play musical instrument i.e. Muri and Khram and making of it. They are also accustomed to the dancing practices. Students are acquiring the traditional knowledge and practices. They are accustomed to the dancing practices too. The college involves the student in participating in the cultural events to represent Maibang Degree College.

Limitations of the practice:

- ? Rapid urbanization affecting on the interest of the students
- ? Elderly generation is reducing

### **Evidence of Success:**

The institution has identified three villages adopted i.e. Delenbra (Longshep), Didaodip and Dima Haplai; the practices brings the community involvement with the institution. i.e. teachers, students and non-teaching staff. Students are involved to interact with the village elderly person to know about traditions and culture handed down generation after generation. It has increased the interest and understanding of the students about the musical instruments, dance format and making of the musical instruments. It encourages socio-cultural interactions and helps the institution to get a unique identity to the platform of cultural practices. A group of 20 students are benefitted from the practices of playing and dancing of Muri and Khram. There is a group of 05 students directly benefitted from the practice in making of Muri and Khram.

Initially students were learning Bi-Dima dance; and the associated songs accompanied by musical instruments. Both the male and female students are involved in the practice. In the second phase the students learn about Jaubani Dace. In the third phase students are learning Jaukhinbani and Bi Khrisha Dance. Students are taking part in the Central Busu Dima Festival held on 27th January. Students are also taking part in different programmes and cultural events held in the region i.e. Falcon Festival etc. The college is well equipped with the musical instruments and it believes to hand over the tradition to new generation of the college.

## 2. Title of the Second Practice: Awareness against Jhum Cultivation and Unsafe Drinking Water

**The crux of the concepts:** Jhum Cultivation is also known as Terrace Cultivation or Shifting Cultivation. This is age old practice of the community living in Maibang and across the district. Jhum Cultivation is a Slash-and-burn cultivation. It is a form of farming practice that entails clearing a land parcel by felling and burning trees. Therefore the institution believes to aware people against Jhum Cultivation realising the fact of environmental degradation. Drinking Water is a major concern in the district. People depend on the river and streams water. Therefore promotion for the safe drinking water is a need of the people.

**The Concept:** Maibang Degree College initiates awareness programme against Jhum cultivation. The institution has also patronised safe drinking water campaign to aware people for drinking of filtered water. The hilly terrain people are unaware of direct and indirect effect to their environment and health. Therefore the institution believes in bringing awareness against Jhuming. Indeed people of the locality need a strong consciousness for safe drinking water. Henceforth Maibang Degree College prioritizes making people responsive in drinking safe water.

**Execution:** The College has taken initiatives in the neighbouring locality of Maibang to aware people against Jhuming and unsafe drinking water.

**Evidence of Success:** People are gradually becoming aware of Deforestation, Loss of fertility of a specific site, Soil erosion and Air pollution especially dwelling in Gidingpur. People are getting access to open bore well water and filtration.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

Maibang Degree College had been established in the year 1988. The institution was founded on 5th September as a mark respect to the glory of teaching and teacher. The mission and vision of the college is clearly defined by the Founder Principal Late Bhadreswar Bodo to work for the people belonging to poor

and needy with sincerity and dedication. The institution follows all code of conduct, academnic decipline to attain at the motto “*Searching for Knowledge and Excellence*”. The college can realise the responsibilities towards society and students. Other than teaching; the college engages in different activities with other people, being aware of social, environmental and gender issues, and inequities in the society. The college provides opportunities to all students belonging to different geographical location and section of the society to build them befitting to the rapid change of society. Maibang Degree College has committed itself to the task of inculcating social values and responsibilities in its students. In line with its vision of working towards the socio-economic development of the people living in the region especially the people of sixth schedule areas. The institution has student council to organise the students towards the goal of unifying all above any inequalities. Students are involved in different committees carry out the duties towards society. Maibang Degree College is committed to serve the student and the society in large. It believes in all round development of the personality of the student. The institution organises one week College cum Social Week programme and it gives fresher an insight about the unity and spirit of the institution orienting vision and mission of the college. The curricular and co-curricular exercises deal with value to mould the student for building society. Students are engaged in different literary, sports and cultural activities. The college NCC (Girls’ and Boys’) wings and NSS are committed to work to the spirit of building character and unity to serve the society. The institution carries awareness programme against bad practices of any kind thereof. However the entire college campus is situated in beautiful landscape free from pollution. Students are motivated to take care of the plants and to foster more plantation especially medicinal and fruits bearing plants. The institution encourages the students to participate in the curriculum to gain knowledge on the different issues related to gender sensitization, environment, value education, skill development by integrating syllabus on such cross cutting issues. The institution always takes care of the new students; they are made to be accountable towards the code of conduct of the college and equally to participate in different activities of the college. Students are taken to the field visit, excursion to cope themselves to the wider community in the state and the nation. Students are encouraged to develop their creativity by writing for wall and college magazines. The institution initiates literary activities i.e. debate, essay writing, quiz to develop their skill and to remain updated with the current trends of knowledge. The institution familiarizes the students with the historical sites, geographical location and with other institution by field trip and excursion. As a special thrust for participatory activities is done for societal development by instilling on a large scale involvement of students through the active NSS unit which undertakes various services to inculcate social values. Throughout the year, the NSS unit undertakes different activities. Indeed the NCC wings of the college take students to participate in different commemorative days and events. Students attend special camp of NCC and NSS. The entire campus of our college is plastic and tobacco free zone. Students are used to collect the plastic bottles and reuse it for bottle-gardening.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>



## **5. CONCLUSION**

---

### **Additional Information :**

The college is imparting education to the average and below average students of the locality. The economically sound families of the locality send their wards to outside the district educational institutions for higher education. The college hardly gets meritorious students getting admitted in it. That too for the reason of their poverty condition.

The faculties of the college have been trying hard to improve the average and below average students and attain success in the outcome. Some passed out students of the college have shown excellence in their further study and in their professions.

### **Concluding Remarks :**

The college is planning to introduce some add on and skill enhancement courses very shortly. The college authority is hopeful of getting cooperation from the government authorities of higher education and the stakeholders of the college.

The teaching and non-teaching staff of the college are working hard in its endeavour to uplift the college as an ideal institution for teaching, learning, research and extension activities not only in the district but in the state of Assam. The college aims to build personality of the students with such social skills so that they become assets of the locality, the region and the nation.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 34            Answer after DVV Verification: 23</p>																																								
2.1.2	<p><b>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</b></p> <p>2.1.2.1. <i>Number of actual students admitted from the reserved categories year - wise during the last five years</i>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>339</td> <td>218</td> <td>187</td> <td>262</td> <td>334</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>205</td> <td>99</td> <td>98</td> <td>89</td> <td>48</td> </tr> </tbody> </table> <p>2.1.2.2. <b>Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>339</td> <td>218</td> <td>187</td> <td>262</td> <td>334</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>205</td> <td>99</td> <td>98</td> <td>89</td> <td>48</td> </tr> </tbody> </table> <p>Remark : as per the documents</p>	2021-22	2020-21	2019-20	2018-19	2017-18	339	218	187	262	334	2021-22	2020-21	2019-20	2018-19	2017-18	205	99	98	89	48	2021-22	2020-21	2019-20	2018-19	2017-18	339	218	187	262	334	2021-22	2020-21	2019-20	2018-19	2017-18	205	99	98	89	48
2021-22	2020-21	2019-20	2018-19	2017-18																																					
339	218	187	262	334																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					
205	99	98	89	48																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					
339	218	187	262	334																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					
205	99	98	89	48																																					
3.3.2	<p><b>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</b></p> <p>3.3.2.1. <b>Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years</b>            Answer before DVV Verification:</p>																																								

2021-22	2020-21	2019-20	2018-19	2017-18
12	3	2	7	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	3	2	7	12

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification : 5

Answer After DVV Verification :5

4.1.2 **Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

4.1.2.1. **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9.10347	36.12984	15.77552	17.90287	19.64920

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6.7	13.29	11.62	5.78	11.52

Remark : as per the documents

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 45

Answer after DVV Verification: 47

Remark : as per the documents

4.4.1 **Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9.10347	36.12904	15.77551	17.90287	19.64920

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2.4	22.83	4.15	12.11	8.12

Remark : as per the documents

5.1.2 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : E. None of the above

Answer After DVV Verification: C. 2 of the above

Remark : as per the documents

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	3	1	7	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	3	1	7	0

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	8	8	8

Remark : as per the documents

6.5.2	<p><b>Quality assurance initiatives of the institution include:</b></p> <ol style="list-style-type: none"> <li><b>1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements</b></li> <li><b>2. Collaborative quality initiatives with other institution(s)/ membership of international networks</b></li> <li><b>3. Participation in NIRF</b></li> <li><b>4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc</b></li> </ol> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: E. None of the above</p>
7.1.2	<p><b>The Institution has facilities and initiatives for</b></p> <ol style="list-style-type: none"> <li><b>1. Alternate sources of energy and energy conservation measures</b></li> <li><b>2. Management of the various types of degradable and nondegradable waste</b></li> <li><b>3. Water conservation</b></li> <li><b>4. Green campus initiatives</b></li> <li><b>5. Disabled-friendly, barrier free environment</b></li> </ol> <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.3	<p><b>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit / Environment audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Clean and green campus initiatives</b></li> <li><b>4. Beyond the campus environmental promotion activities</b></li> </ol> <p>Answer before DVV Verification : E. None of the above Answer After DVV Verification: D. Any 1 of the above Remark : as per the documents</p>

## 2.Extended Profile Deviations

### Extended Profile Deviations

No Deviations